

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, October 2, 2006 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman J. Timothy Pegram, Commissioners Thomas S. Hester, Jr., Wilbur M. Boyd, Deborah F. Brown, Terry E. Garrison, Danny W. Wright and Eddie L. Wright.

Absent: None.

Also present were County Attorney Robert S. Hight, County Manager Jerry L. Ayscue, and Finance Officer Jerry L. Tucker.

Commissioner Terry E. Garrison gave the invocation.

Ken Krulik, Planning and Development, was first on the agenda and presented the final proposed zoning ordinance and map as approved and recommended by the Vance County Planning Board. Mr. Krulik noted that no changes had been made to the document since last presented to the Board in its September meeting.

The Board discussed holding a work session to review the document. Commissioner Boyd suggested that David Owens with the School of Government be involved in the review process as he has extensive experience with zoning from a practical and legal perspective. Commissioner Danny Wright noted that he had sent Mr. Owens a copy of the draft ordinance and asked him to critique the document in terms of restrictiveness, flexibility, etc.

After a brief discussion, motion was made by Commissioner Wilbur M. Boyd to receive the proposed zoning ordinance and map. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Motion was made by Commissioner Wilbur M. Boyd to direct the County Manager to coordinate a date with David Owens to hold the first work session to review the zoning ordinance and map and report back to the Board at its planning retreat on Thursday, October 5. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Sam Jones, Tax Administrator, was next on the agenda and presented the monthly report for tax collections for September 2006. Included was a copy of the monthly report for September 2005 as requested by the Board at last month's meeting. As the reports indicated, collections were up \$90,000 in September 2006 as compared to September 2005.

Motion was made by Commissioner Wilbur M. Boyd to receive and file the monthly tax collections report. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

Public comments were heard next. Mr. John Yount spoke in regards to the 1977 zoning ordinance. He questioned why a new zoning ordinance is being developed since there is already a zoning ordinance on the books. He also questioned the location of the 1977 zoning map.

Argretta Reid, Human Resources Director, requested approval, by resolution, of a personnel policy - *Technology Appropriate Use* - to become effective immediately. It was noted that the policy has been endorsed by the Human Resources Committee.

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RESOLUTION
by the
Vance County Board of Commissioners
Personnel Policies

WHEREAS, in understanding the need for sound personnel administration for County employees in the pursuit of good government, the Vance County Board of Commissioners has created a Human Resources Department and thus authorized the County Manager to employ a Human Resources Director; and

WHEREAS, the Board of Commissioners wishes to modify existing personnel policies and procedures, and develop new policies and procedures as well through its resolution process; and

WHEREAS, these policies and procedures have been reviewed by Human Resources staff, the County Manager, on some occasions by designated staff, the Human Resources Committee of the Board of Commissioners; and

WHEREAS, such policies and procedures are intended to apply to County employees as appropriate and/or indicated within individual policies.

NOW, THEREFORE BE IT RESOLVED, that the Vance County Board of Commissioners does hereby approve the *Technology Appropriate Use* policy and authorize its immediate implementation as appropriate and applicable.

This, the second day of October, 2006.

J. Timothy Pegram (Signed)
J. Timothy Pegram, Chairman

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Motion was made by Commissioner Thomas S. Hester, Jr. to approve the policy as presented.

This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

At this time, Commissioner Deborah F. Brown requested the Board to direct the County Manager to respond to Mr. John Yount in regards to his questions concerning the 1977 zoning

ordinance and map. In addition, Commissioner Thomas S. Hester, Jr. directed the staff to supply Mr. Yount with a copy of last month's meeting minutes which addressed the 1977 zoning ordinance.

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Danny W. Wright, vote unanimous, to direct the County Manager to respond to Mr. Yount accordingly.

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Wilbur M. Boyd, vote unanimous, that the Board approve Budget Amendments #5, #6, #7, and #8 as follows for the purposes noted therein:

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**Budget Amendment #5
General Fund**

<u>Expenditures</u>	<u>Code</u>	<u>Debit</u>	<u>Credit</u>
Departmental Supplies	10-517-500033		\$ <u>6,000.00</u>
Total Increase in Expenditures			\$ 6,000.00

Revenues

Sheriff Interdiction Funds	10-359-435917	\$ <u>6,000.00</u>	
Total Increase in Revenues		\$ 6,000.00	

Purpose: To appropriate Sheriff's Interdiction funds to purchase ammunition and other supplies. No County funds needed.

Authorization: Vance County Board of Commissioners
October 2, 2006

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**Budget Amendment #6
General Fund**

<u>Expenditures</u>	<u>Code</u>	<u>Debit</u>	<u>Credit</u>
Departmental Supplies	10-611-500033		\$ 3,000.00
Contracted Services	10-611-500045		10,198.00
Special Contracted Services	10-611-500044		6,396.00
Contracted Services	10-612-500045		5,000.00
Departmental Supplies	10-612-500033		5,000.00
Insurance & Bonds	10-504-500054		<u>604.00</u>
Total Increase in Expenditures			\$ 30,198.00

Revenues

Title III - American Acts	10-349-434919	\$ 20,198.00	
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<u>Expenditures</u>	<u>Code</u>	<u>Debit</u>	<u>Credit</u>
Group Respite Program	10-348-434819	<u>10,000.00</u>	
Total Increase in Revenues		\$ 30,198.00	

Purpose: To appropriate additional funds from the Home and Community Block Grant. No County funds needed.

Authorization: Vance County Board of Commissioners
October 2, 2006

**Budget Amendment #7
General Fund**

<u>Expenditures</u>	<u>Code</u>	<u>Debit</u>	<u>Credit</u>
SHIIP Grant	10-611-500148		\$ <u>3,100.00</u>
Total Increase in Expenditures			\$ 3,100.00

Revenues

SHIIP Grant	10-349-434904	\$ <u>3,100.00</u>	
Total Increase in Revenues		\$ 3,100.00	

Purpose: To appropriate federal grant funds to help educate senior citizens on the Medicare Part D Drug Plan. No County funds needed.

Authorization: Vance County Board of Commissioners
October 2, 2006

**Budget Amendment #8
General Fund**

<u>Expenditures</u>	<u>Code</u>	<u>Debit</u>	<u>Credit</u>
Capital Outlay	10-430-500074		\$ <u>51,075.52</u>
Total Increase in Expenditures			\$ 51,075.52

Revenues

Voting Grant	10-380-438000	\$ <u>51,075.52</u>	
Total Increase in Revenues		\$ 51,075.52	

Purpose: To appropriate grant funds to purchase voting machines. No County funds needed.

Authorization: Vance County Board of Commissioners
October 2, 2006

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Danny W. Wright, vote unanimous, that the Board approve the following Refunds as requested by the Tax Office:

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REFUNDS
September 2006

NAME	YEAR	AMOUNT	REASON
Abraham B. Garcia	2005	2.90	County Tax
Dana D. Haynie	2006	7.14	County Tax
Susie Holden	2005	3.42	County Tax
Robert & Pamela Speed	2002-05	5.04	Land Tax
Ronald T. Parrott	2006	42.70	Vehicle Tax
Paul T. Elliott	2006	62.09	Vehicle Tax
Paul T. Elliott	2005	1.23	Vehicle Tax
Benjamin D. West, Jr.	2005	108.93	Mobile Home Tax
Julia T. Brown	2005	85.38	Mobile Home Tax
Johnny H. Hamm	2005	21.28	Vehicle Tax
Amy R. Addabbo	2006	20.37	Vehicle Tax
Sheri R. Allen	2006	33.52	Vehicle Tax
Nancy E. Keeton	2005	7.84	Vehicle Tax
Synovus Leasing Corp	2005	129.25	Vehicle Tax
James D. O'Geary	2005	5.75	Vehicle Tax
Rebecca F. Aiken	2006	49.98	Vehicle Tax
Charles B. Reavis	2005	6.16	Vehicle Tax
John C. Rogers	2005	106.50	Vehicle Tax
Evelyn Watkins	2004	150.00	Solid Waste Fee
Evelyn Watkins	2005	180.00	Solid Waste Fee
Benjamin D. West, Jr.	2005	90.00	Solid Waste Fee
Clarence Blackwell	2005	90.00	Solid Waste Fee
Abraham B. Garcia	2005	.10	Fire Tax
Dana D. Haynie	2006	.21	Fire Tax
Susie Holden	2005	.12	Fire Tax
Robert & Pamela Speed	2002-05	.16	Fire Tax
Ronald T. Parrott	2006	1.40	Fire Tax
Paul T. Elliott	2006	2.03	Fire Tax
Paul T. Elliott	2005	.04	Fire Tax
Benjamin D. West, Jr.	2005	3.55	Fire Tax
Julia T. Brown	2005	2.79	Fire Tax
Amy R. Addabbo	2005	.70	Fire Tax
Sheri R. Allen	2006	1.12	Fire Tax
Nancy E. Keeton	2005	.26	Fire Tax
Rebecca F. Aiken	2006	1.61	Fire Tax
Charles B. Reavis	2005	.20	Fire Tax
Total		\$ 1,223.77	

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Motion was made by Commissioner Eddie L. Wright that the Board approve Ambulance Charge-offs in the amount of \$7,384.87 for those persons deceased with no estate listing. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Mr. Tucker then presented information regarding the Public Schools Building Bond Act. Several years ago, under this act, Vance County received \$14,223,687 in state bond proceeds. The funds were used for renovations at Eaton-Johnson Middle, Henderson Middle, and Pinkston Street Elementary. Now that renovations are complete, it is necessary for the Board to take appropriate action to officially close out the project.

Motion was made by Commissioner Wilbur M. Boyd to close out the public schools bond project with the close-out date being June 30, 2006. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Mr. Tucker then informed the Board that the Fire Department has a 1991 Chevrolet pick-up truck which needs to be declared as surplus property in order for it to be sold at public auction.

Motion was made by Commissioner Danny W. Wright to approve the request as presented. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

Mr. Tucker also requested approval for the purchase of two new trucks under State contract, one for the Fire Department and one for Animal Control. Approval is also needed to allow the Finance Officer to enter into a three-year contract with BB&T for the financing of these two vehicles. Mr. Tucker stated that funds are already in the FY 06-07 budget for these two trucks, so no additional funds need to be appropriated in the current year.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the requests for purchase and financing as presented. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

County Manager Jerry L. Ayscue was next on the agenda and requested the Board to allow filling the following position vacancies which have been endorsed by the Human Resources Committee:

Department of Social Services
Income Maintenance Caseworker II - (two positions)
Social Work Supervisor III
Social Worker Investigation, Assessment & Treatment
Human Resource Aide

Motion was made by Commissioner Wilbur M. Boyd to approve the position requests as presented. This motion was seconded by Commissioner Danny W. Wright and unanimously approved.

Mr. Ayscue then presented a Fire Standards Compliance Strategy to the Board regarding the recent Fire Department Inspection. As reported at last month's meeting, there were at least two

structure fire calls in a three month period to which the County Fire & Ambulance Department did not send the State minimum of at least four certified firefighters from the County roster. (There were several more certified firefighters on scene each time but were not on the County roster.) The State Fire Marshal has requested the County to submit a plan of action by October 18 to address this situation.

There are several operational changes that have already been implemented to help improve matters. They are as follows:

- 1) Included the Fire Chief, Assistant Chief, and Battalion Chief on the County's roster to ensure they are counted toward the minimum four responding certified firefighters.
- 2) Using budgeted funds, the department will utilize current full-time and part-time staff to ensure adequate staffing levels. This may require additional funding for overtime, but it is too early in the fiscal year to know for certain.
- 3) Fire call reports for structure fires within the Golden Belt Fire District are being sent each month to the Fire Chief, County Manager, and State Fire Inspector to ensure compliance with fire standards.
- 4) The two new positions approved in the current budget are being filled.

Mr. Ayscue stated that careful study of the staffing patterns and demands on the department for both emergency medical services and fire protection has resulted in the conclusion that additional staffing is imperative. While the Fire Chief requested six new positions in the current budget, with two being funded, Mr. Ayscue had projected that two new positions could be budgeted each year for three years, thus providing the six positions. Under the current situation, it is essential to have the new positions sooner. Therefore, it is recommended that the Board of County Commissioners appropriate \$40,747 from the Contingency in the current year for two more new positions (effective 11/15/06) and then agree to the intent to provide the other two positions in FY 2007-08. Mr. Ayscue stated that he believes this commitment will satisfy the State Fire Marshal's requirements.

After discussion, motion was made by Commissioner Deborah F. Brown to approve the recommendation as presented. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Mr. Ayscue reported that the Vance County Sheriff's Department is taking the steps necessary for the disposition of recovered property that has remained unclaimed. An extensive list of such property was enclosed in the agenda packet for the Board's information.

Mr. Ayscue then reminded the Board of its semi-annual planning retreat to be held on Thursday, October 5 at 1:00 p.m. in the Board Room of the H. Leslie Perry Memorial Library.

Motion was made by Commissioner Wilbur M. Boyd that the Board approve the minutes of the regular meeting held September 5, 2006 as presented by the Clerk to the Board. This motion was seconded by Commissioner Danny W. Wright and unanimously approved.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Deborah F. Brown, vote unanimous, that the Board approve the following Rebates for August 2006 as requested by the Tax Office:

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REBATES
August 2006

NAME	YEAR	AMOUNT	REASON
Carly A. Adcock	2005-06	226.19	Mobile Home Sold in 2004
James & Hazel Adkins	2006	2.27	LLP Released
American Bank Leasing	2006	45.72	Equipment Deleted in 2005
Jerry A. Ayscue, Jr.	2006	46.00	Value Reduced
Roy H. Ayscue, Jr.	2006	14.95	Value Reduced
BB&T Leasing	2006	1,220.98	Error in Listing
Richard & Catherine Bach	2006	13.00	Value Reduced
Richard & Patricia Bean	2006	30.56	Jet Ski Sold in 2005
Joan H. Brame	2006	157.87	Error in Billing
Shannon Brogden	2006	59.28	Error in Listing
M.E. Brown Heirs	2006	2,072.21	Error in Billing
Robin M. Butler	2006	44.21	Error in Listing
Robert W. Carter	2006	57.50	Boat Sold in 2005
E.L. Chapman	2006	159.14	Error in Listing
Paul E. Chrestensen	2006	145.15	Boat Sold in 2005
City of Henderson	2006	1,840.00	Property is Exempt
Robert B. Currier	2006	56.59	Error in Listing
Dade Behring Finance Co.	2006	293.43	Amended Value
Roger & Barbara Gabriel	2006	19.42	LLP Released
Galileo Henderson LP	2006	248.58	Error in Billing
Mrs. James L. Gentry	2006	53.36	Error in Billing
Charles C. Granger	2006	202.86	Error in Billing
Ronald & Sandra Haigler	2006	78.94	Error in Listing
Mattie L. Hawkins	2006	379.87	Error in Billing
Linda H. Isreal	2006	85.96	Mobile Home Repo'd in 2005
Samuel & Earline Jones	2006	82.80	Error in Billing
Ronnie A. Ketchum	2006	31.66	Boat Sold in 2005
Joseph Krajniak	2006	106.35	Error in Listing
Mabel Manning Heirs	1996-06	475.78	Lost in Foreclosure Sale
Lindy M. Marshall	2006	67.50	Error in Listing
Terry M. Maxwell	1996	102.04	Error in Listing
Phyllis Maynard	2006	239.20	Value Reduced
John M. McCowan	2006	65.41	Error in Billing
Mark D. Morgan	2006	940.82	Error in Billing
Leland J. Myers	2006	13.23	Error in Billing
Raymond F. Newman	2006	36.80	Error in Listing
C.T. & Barbara Norwood	2006	1,117.89	Error in Billing
Kirby Ransom, MD	2006	97.34	Value Reduced

NAME	YEAR	AMOUNT	REASON
Eugene & Marie Rudd	2006	26.68	Mobile Home Sold in 2004
Kristi & Todd Saunders	2006	270.16	Error in Listing
George R. Sawaya	2006	573.63	Value Reduced
Howard Simmons	2006	184.00	SCE Granted
James R. Simpson	2006	98.35	Mobile Home Demolished 2005
Thomas G. Smith	2006	92.00	Value Reduced
J.C. Sutherlin	2006	9.20	Mobile Home Sold in 2005
Tarheel Vending & Wholesale	2006	111.91	Value Reduced
Jarrett Terry	2006	92.83	Value Reduced
Brad & Kathy Thomas	2006	92.00	Error in Billing
Jasper Vann	2006	18.86	Acres Reduced Per Survey
Mrs. Charlie H. Williamson	2006	36.98	Value Corrected
Mary Wimbush	2006	183.99	SCE Granted
John & Rhonda Wrenn	2006	40.12	Acres Corrected
Total		\$ 12,761.57	

Motion was made by Commissioner Danny W. Wright, seconded by Commissioner Wilbur M. Boyd, vote unanimous, to re-appoint Anne Bunch, Terri Hedrick, and Vincent Jefferson to the Vance County Appearance Commission for three-year terms.

Motion was made by Commissioner Deborah F. Brown to appoint Joseph M. Thomas to the Vance County Tourism Development Authority to fill the unexpired term formerly held by Mike Garrett. This motion was seconded by Commissioner Wilbur M. Boyd and unanimously approved.

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, that the following monthly reports be received and filed:

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- See on file monthly report, Vance County ABC Board
 - See on file monthly report, Fire and Ambulance Service
 - See on file monthly report, Human Resources Department
 - See on file monthly report, Planning and Development Department
 - See on file monthly report, Sheriff's Department
 - See on file monthly report, Veterans Service Office
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As there was no further business, at 7:05 p.m. motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Danny W. Wright, vote unanimous, that the meeting be adjourned.

Approved and signed November 6, 2006.

Chairman