

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, December 3, 2007 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairperson Deborah F. Brown, Commissioners Danny W. Wright, Dan Brummitt, Terry E. Garrison, A. Scott Hughes, J. Timothy Pegram, and Eddie L. Wright.

Absent: None.

Also present were Assistant County Attorney Jonathan S. Care, County Manager Jerry L. Ayscue, and Finance Officer Jerry L. Tucker.

Commissioner Dan Brummitt gave the invocation.

The first order of business was the election of the Chairman, but first, Chairperson Brown thanked her fellow Board members for their support during the past year. Commissioner Eddie L. Wright nominated Danny W. Wright for the position of Chairman. Commissioner Terry E. Garrison seconded the nomination. As there were no other nominations, Chairperson Brown closed the nominations and vote was unanimous that Danny W. Wright be appointed as Chairman for the coming year.

The next order of business was the appointment of the Clerk to the Board. Motion was made by Commissioner Deborah F. Brown that the Board appoint Kelly H. Grissom as Clerk to the Board for a one-year term. This motion was seconded by Commissioner Terry E. Garrison and unanimously approved.

Commissioner A. Scott Hughes nominated Dan Brummitt to be appointed as Vice-Chairman of the Board. Commissioner Deborah F. Brown seconded the nomination. Vote to appoint Dan Brummitt as Vice-Chairman for the coming year was unanimous.

The next order of business was the appointment of County Manager. Motion was made by Commissioner Eddie L. Wright, seconded by Commissioner Terry E. Garrison, vote unanimous, to appoint Jerry L. Ayscue as County Manager.

Commissioner Deborah F. Brown moved to appoint Jerry L. Tucker as Finance Officer. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

Motion was made by Commissioner J. Timothy Pegram to appoint Robert S. Hight as County Attorney and Jonathan S. Care as Assistant County Attorney. This motion was seconded by

Commissioner Dan Brummitt and unanimously approved.

Motion was made by Commissioner Terry E. Garrison, seconded by Commissioner Deborah F. Brown, vote unanimous, that the following officials be appointed for a one-year term: Bob Fuller, Custodian of the Courthouse and the County Administration Building; Sandra Grissom, Custodian of the Henry A. Dennis Building; Harold Thompson, Custodian of the County Office Building; and Kay Fields, Custodian of the Social Services Building.

The next item addressed was the 2008 holiday schedule. Motion was made by Commissioner Dan Brummitt, seconded by Commissioner A. Scott Hughes, vote unanimous, that the Board adopt the following schedule of holidays for 2008:

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<b><u>2008 Holiday Schedule</u></b>		
New Year's Day	January 1, 2008	Tuesday
Martin Luther King, Jr's Birthday	January 21, 2008	Monday
Good Friday	March 21, 2008	Friday
Memorial Day	May 26, 2008	Monday
Independence Day	July 4, 2008	Friday
Labor Day	September 1, 2008	Monday
Veteran's Day	November 11, 2008	Tuesday
Thanksgiving	November 27 & 28, 2008	Thursday & Friday
Christmas	December 24, 25, & 26, 2008	Wed., Thur., & Fri.

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Motion was made by Commissioner Deborah F. Brown that all County Office Buildings shall open at 8:30 a.m. and close at 5:00 p.m. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Motion was made by Commissioner A. Scott Hughes and seconded by Commissioner Terry E. Garrison that the Board appoint Mike Coghill as Chairman of the Vance County Fire Commission, and Deborah F. Brown and Ronald Jones as members. Vote on this motion was unanimous.

Sheriff Peter White was next on the agenda to discuss ongoing repairs at the jail. Sheriff White stated that general repairs are being made as needed based on available funds in the current budget. As far as the major repairs that are needed, he stated that he is waiting on the approval of Surapon Sujjavanich being appointed as project manager to oversee these repairs. Once that is approved, then those repairs may begin.

At this time, Mr. Ayscue stated that Surapon Sujjavanich, Architect, has requested that the County contract with him on an hourly basis for compliance work at the Jail in an amount not to

exceed \$5,000. Mr. Ayscue recommended that the Board appropriate \$5,000 from the Contingency for architectural services at the Jail.

Motion was made by Commissioner J. Timothy Pegram to appropriate \$5,000 from the Contingency for architectural services at the Jail. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Brian Short appeared before the Board and presented an update on the Countywide Radio Interoperability System. This system will allow the Fire and EMS personnel to communicate with 911 and each other from anywhere in the county. Steps have also been taken to migrate the County's law enforcement agencies to the 800 MHz spectrum (VIPER) to allow for communications with other law enforcement agencies outside Vance County. Mr. Short stated that grant funding has been utilized to further these initiatives. No County funds have been used for this project thus far, and it is anticipated to complete the project utilizing grant funds with as few local dollars as possible.

The Board thanked Mr. Short for pursuing these grant funds and for carrying this project along with no local dollars.

Vincent Jefferson, Vance County Appearance Commission, was next on the agenda and presented an update from the Appearance Commission regarding accomplishments, requests, and concerns. One request of the Board was support in offering a Community Heroes Program. This program would recognize positive contributions made by the people of Vance County to their community. Each Commissioner was asked to nominate a person or group from their district, beginning with District 1 and they would be recognized at the beginning of the Board's monthly meetings.

The Board supported this proposal and suggested that the matter be referred to the Environmental Committee in order to meet with the Appearance Commission to develop appropriate criteria for nominating the Community Hero.

Mr. Jefferson then addressed solid waste. One concern of the Appearance Commission is that the position of Environmental Manager is still vacant. He suggested that the Board consider forming a Citizen Advisory Committee to review the solid waste program in order to offer suggestions for cost savings. Another concern is the lack of enforcement of ordinances relating to litter, abandoned buildings, and abandoned vehicles.

Mr. Jefferson then informed the Board that Ms. Terri Hedrick will be the Chair of the Vance County Appearance Commission effective January 2008. The Commission meeting schedule has

been changed to the 2<sup>nd</sup> Tuesday at 6:30 p.m. at the Schools Administration Building conference room. He also reported that there are currently two vacant positions on the Appearance Commission.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner A. Scott Hughes, vote unanimous, to refer the matters of a Citizens Advisory Committee, the vacant Environmental Manager position, enforcement of ordinances, and the Community Heroes Program to the Environmental Committee in order to bring a recommendation back to the full Board.

At this time, motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Dan Brummitt, vote unanimous, that the Board approve Budget Amendments #20 and #21 along with Budget Transfer #2 as follows for the purposes noted therein:

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**Budget Amendment #20  
General Fund**

<u>Expenditures</u>	<u>Code</u>	<u>Debit</u>	<u>Credit</u>
Fire/EMS Study	10-530-500335		\$ 3,660.00
Contingency	10-999-500099	\$ <u>3,660.00</u>	_____
Total Debits & Credits		\$ 3,660.00	\$ 3,660.00

Purpose: To appropriate additional funds to cover cost of Fire/EMS Study.

Authorization: Vance County Board of Commissioners  
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**Budget Amendment #21  
General Fund**

<u>Expenditures</u>	<u>Code</u>	<u>Debit</u>	<u>Credit</u>
JCPC Administrative	10-600-500255	\$ <u>4,000.00</u>	
Total Decrease in Expenditures		\$ 4,000.00	
Revenues			
JCPC Administrative	10-380-438009		\$ <u>4,000.00</u>
Total Decrease in Revenues			\$ 4,000.00

Purpose: To reduce JCPC budget due to reduction in funds by State. No County funds involved.

Authorization: Vance County Board of Commissioners  
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**Budget Transfer #2  
General Fund**

<b>Expenditure</b>	<b>Code</b>	<b>Debit</b>	<b>Credit</b>
General Assistance	10-610-500020		\$ 7,500.00
Group Insurance	10-610-500006	\$ <u>14,424.00</u>	_____
Total Debits & Credits		\$ 14,424.00	\$ 7,500.00
Total Decrease in Expenditures		\$ 6,924.00	

**Revenues**

DSS Administration	10-348-434800		\$ <u>6,924.00</u>
Total Decrease in Revenues			\$ 6,924.00

Purpose: To transfer funds to cover additional expenses for General Assistance line item. No County funds needed.

Notification: Vance County Board of Commissioners  
December 3, 2007

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Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner A. Scott

Hughes, vote unanimous, that the Board approve the following Refunds as requested by the Tax

Office:

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**REFUNDS  
November 2007**

<b>NAME</b>	<b>YEAR</b>	<b>AMOUNT</b>	<b>REASON</b>
Annie Pressley	2007	4.62	Vehicle Tax
James Hanks, Jr.	2006	12.70	Vehicle Tax
Mildred A. Rooker	2007	78.65	Vehicle Tax
John K. Foster, Jr. Heirs	2002	205.30	Property Tax
John K. Foster, Jr. Heirs	2003	209.97	Property Tax
John K. Foster, Jr. Heirs	2004	209.97	Property Tax
John K. Foster, Jr. Heirs	2005	214.64	Property Tax
John K. Foster, Jr. Heirs	2006	214.64	Property Tax
Vickie D. Williams	2006	6.54	Vehicle Tax
Johnnie Kingsberry	2006	1.35	Vehicle Tax
Leroy S. Anderson, Jr.	2006	3.72	Vehicle Tax
Matthew D. Antel	2005	7.23	Vehicle Tax
John E. Brame	2007	9.73	Vehicle Tax
Raymond Dorsey III	2006	7.20	Vehicle Tax
Orlando J. Reyes	2006	6.24	Vehicle Tax
Eugene G. Singley, Sr.	2007	6.90	Vehicle Tax
Susan L. Robertson	2007	9.20	Vehicle Tax
James C. Young	2006	32.18	Vehicle Tax
Thomas Phillips	2007	84.96	Vehicle Tax
Joseph W. Sanders	2006	26.16	Vehicle Tax

NAME	YEAR	AMOUNT	REASON
Charles W. Dickerson	2002	103.05	Property Tax
Charles W. Dickerson	2003	105.39	Property Tax
Charles W. Dickerson	2004	105.39	Property Tax
Richard L. Wade	2007	27.28	Vehicle Tax
Jacinta Velazquez	2007	51.45	Vehicle Fee
Jacinta Velazquez	2007	37.44	Vehicle Tax
Deborah Judkins	2007	8.48	Vehicle Tax
Annie Pressley	2007	.18	Fire Tax
James Hanks, Jr.	2006	.41	Fire Tax
Mildred A. Rooker	2007	2.53	Fire Tax
John K. Foster, Jr. Heirs	2002	5.83	Fire Tax
John K. Foster, Jr. Heirs	2003	7.00	Fire Tax
John K. Foster, Jr. Heirs	2004	7.00	Fire Tax
John K. Foster, Jr. Heirs	2005	7.00	Fire Tax
John K. Foster, Jr. Heirs	2006	7.00	Fire Tax
Vickie D. Williams	2006	.22	Fire Tax
Leroy S. Anderson, Jr.	2006	.12	Fire Tax
Matthew D. Antel	2005	.24	Fire Tax
Orlando J. Reyes	2006	.21	Fire Tax
Eugene G. Singley, Sr.	2007	.20	Fire Tax
James C. Young	2006	1.04	Fire Tax
Thomas Phillips	2007	2.80	Fire Tax
Charles W. Dickerson	2002	2.93	Fire Tax
Charles W. Dickerson	2003	3.51	Fire Tax
Charles W. Dickerson	2004	3.51	Fire Tax
Richard L. Wade	2007	.88	Fire Tax
Jacinta Velazquez	2007	1.68	Fire Tax
Jacinta Velazquez	2007	1.20	Fire Tax
Deborah Judkins	2007	.28	Fire Tax
<b>Total</b>		<b>\$ 1,846.15</b>	Fiscal y-t-d - \$ 5,276.75

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Motion was made by Commissioner Eddie L. Wright that the Board approve Ambulance Charge-offs in the amount of \$3,173.98 for those persons deceased with no estate listing. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Committee Reports and Recommendations

*Human Resources Committee.* Mr. Ayscue requested the Board to allow filling the following position vacancies which have been endorsed by the Human Resources Committee:

Jail

Detention Center Administrator

Planning and Development

Environmental Codes Enforcement Officer

Department of Social Services

Chore Services Supervisor I

Motion was made by Commissioner A. Scott Hughes, seconded by Commissioner Deborah F. Brown, vote unanimous, to approve the position requests as presented.

*Public Safety Committee.* This Committee met and discussed the deer hunting with dogs advisory committee, jail health services, and the Interagency Drug Enforcement Unit.

*Deer Hunting with Dogs Advisory Committee.* Mr. Ayscue noted that the Board of Commissioners decided in November to accept volunteers for an advisory committee to identify solutions regarding deer hunting with dogs. It was decided to have a 14-member committee comprised of volunteers, half of which would support changes in existing laws and regulations and half which would like to maintain existing laws and regulations. The goal would be to have two people from each of the seven commissioner districts. There were not enough volunteers to serve on the committee as initially discussed.

The Public Safety Committee recommended some changes in the format of the advisory committee as follows: there be no more than 10 members (five of each perspective), to disregard the requirement for each commissioner district to be represented on the committee, and that the Board advertise for more volunteers. The Public Safety Committee will then formulate a slate of committee members to be recommended to the Commissioners in the January meeting.

Motion was made by Commissioner Dan Brummitt to accept the recommendation as presented by the Public Safety Committee. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

*Jail Health Services.* Sheriff Peter White informed the Public Safety Committee that medical costs are sharply increasing at the jail. He would like to contract with Southern Health Partners to provide medical services at the jail. Southern Health Partners currently contracts with almost 40 counties in North Carolina for this same type of service in their jails. The contract would be for an approximate six months at a cost of approximately \$91,000. The goal of this contract is to help control costs and meet the medical needs of the inmates. The Committee recommended that the Sheriff be allowed to proceed with contracting with Southern Health Partners for a period not to extend beyond June 30, 2008.

Commissioner Dan Brummitt stated that he would like to see a cost analysis before making a decision.

Commissioner Deborah F. Brown stated that one issue resulting in high medical costs is the fact that inmates are housed at the jail longer than needed. The court system needs to be addressed and cases need to be managed in a timely manner. Commissioner Eddie L. Wright echoed these remarks and stated that case management needs to be addressed.

The Board directed the Public Safety Committee to meet with the District Attorney, and area judges to discuss this matter further.

Sheriff White was present and asked the Board to approve the contract for the remaining of the fiscal year and stated that it is anticipated that this contract could eliminate 90% of emergency room visits. It would also eliminate the need for correctional officers to leave the jail in order to escort an inmate to the hospital since medical needs would be addressed inside the jail.

After the Board further discussed the matter of medical services in length, motion was made by Commissioner Dan Brummitt to proceed with contracting with Southern Health Partners for a period not to extend beyond June 30, 2008. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

*Interagency Drug Enforcement Unit.* Sheriff White met with the Public Safety Committee and recommended that the County officially dissolve its agreement with the City of Henderson for joint operation of the Interagency Drug Enforcement Unit. While this strategy was initiated by the City, Sheriff White is convinced that the two law enforcement agencies can continue to work together while focusing full attention on drug enforcement individually. The Committee recommended that this matter be referred to the Intergovernmental Committee for further attention.

Commissioner Dan Brummitt requested budget projections regarding this matter.

Motion was made by Commissioner A. Scott Hughes to accept the recommendation as presented and refer the matter to the Intergovernmental Committee for further attention. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

#### Pending Business

*County Water Project.* Mr. Ayscue reported that the lead engineer for this project has relocated with another company and discussions are occurring with the County's engineering firm, Hobbs & Upchurch, regarding staffing of the County's water project. The technical advisory committee will meet as soon as possible once the lead engineer is designated. Mr. Fred Hobbs would like to meet with the Board of Commissioners in order to discuss the project in detail.

*Deer Hunting with Dogs.* After a public hearing last month which produced supportive and opposing citizen views of deer hunting with dogs, the Board of Commissioners agreed to solicit volunteers to serve on a balanced committee to develop a strategy that would be acceptable to the community.

*Jointly Owned City/County Properties.* Century 21 Realty continues to actively market the Armory property on behalf of the two governing bodies. Appraisals of the former library and museum have been received. The museum was appraised for \$60,000. The former library was appraised for \$450,000 which is significantly higher than the previous appraisal.

Motion was made by Commissioner Dan Brummitt to refer this matter to the Properties Committee in order to evaluate the appraisals and report back to the full Board with a recommendation as far as disposition of the properties. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

*Filling of Positions.* County administration has been recruiting and interviewing to fill three key positions - Community Improvement Specialist, Environmental Manager, and Finance Director. The *Community Improvement Specialist* position has been filled as of December 1, 2007. The County continues to interview for the *Environmental Manager* position. Also, efforts are in full swing to recruit qualified applicants for the *Finance Director*, with interviews to occur in mid-December.

CDBG Matters were discussed next. Mr. Ayscue reported that Vance County has been awarded a \$400,000 CDBG Scattered Site grant. Before funds can be expended to rehabilitate housing, there are several related programmatic and administrative requirements which necessitate Board action, all of which are consistent with prior grants. Resolution - Administrative Policies and Procedures, Resolution - Funding Approval and Grant Agreement, Citizen Participation Plan, Complaint and Appeals Procedure, Equal Employment Opportunity and Affirmative Action Policy, Section 3 Plan, Anti-Displacement and Relocation Plan, Code of Conduct, Procurement Policy, Invoice Approval Policy, Flood Plain Certification, Disclosure of Civil Rights Complaints, Fair Housing Policy, Fair Housing Complaint Procedure, Section 504 Plan, and Contract for Administrative Services. Mr. Ayscue's recommendation was to approve the Resolution for CDBG Administrative Policies and Procedures and to approve (separate motion) the Contract for Administrative Services with the Kerr-Tar Regional Council of Governments.

Motion was made by Commissioner Deborah F. Brown to approve the Resolution for CDBG Administrative Policies and Procedures as presented. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Deborah F. Brown, vote unanimous, to approve the Contract for Administrative Services with the Kerr-Tar Regional Council of Governments.

Mr. Ayscue then presented information on 911 Surcharge Funds. He explained that House Bill 1755 was passed in the previous legislative session which created a statewide 911 Board and made other changes regarding 911 surcharge funds, effective January 1, 2008. For all surcharge funds accruing after January 1, 2008 there will be a consolidation of wireland and wireless funds in the ETS Fund. Funds already budgeted in the current year and received for the period of July - December, 2007 need to be transferred into the 911 General Fund budget. Mr. Ayscue recommended that the Board approve the transfer of the 2007 ETS monies from the ETS fund into the 911 General Fund budget.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Deborah F. Brown, vote unanimous, to approve the recommendation as presented to transfer the 2007 ETS monies from the ETS fund into the 911 General Fund budget, and to approve the following budget amendments #22 and #23:

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<b>Budget Amendment #22</b>			
<b>ETS - Wireland</b>			
<u>Expenditures</u>	<u>Code</u>	<u>Debit</u>	<u>Credit</u>
Telephone & Postage	70-750-500011	11,186.46	
Travel/Training	70-750-500014	440.00	
Maintenance Equipment	70-750-500016		19,566.63
Equipment Rental	70-750-500021	9,751.52	
Departmental Supplies	70-750-500033	4,198.20	
Contracted Services	70-750-500045		330.00
County Road Signs	70-750-500060	8,176.00	
Special Projects	70-750-500062	42,760.74	
Non-Capital Assets	70-750-500085		22,864.11
Access Services - 911	70-750-500120	19,774.62	
Transfer to General Fund	70-750-500300	_____	<u>53,526.80</u>
Total Debits & Credits		\$ 96,287.54	\$ 96,287.54

Purpose: To transfer expenditures for 911 Center from Fund 70 to Fund 10 due to 911 Wireless Board policy change.

Authorization: Vance County Board of Commissioners  
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**Budget Amendment #23  
General Fund**

<u>Expenditures</u>	<u>Code</u>	<u>Debit</u>	<u>Credit</u>
Special Projects - Fund 70	10-621-500062		<u>53,526.80</u>
Total Increase in Expenditures			\$ 53,526.80
Revenues			
Transfer from Fund 70	10-397-439770	<u>53,526.80</u>	
Total Increase in Revenues		\$ 53,526.80	

Purpose: To set up account for expenditures from Fund 70 due to 911 Wireless Board policy change.

Authorization: Vance County Board of Commissioners  
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Mr. Ayscue then presented a letter of authorization for the public health board for approval. He explained that the State is implementing a new well (water) program for which public health departments will be responsible to administer. Each local health department board will need to establish fees/rates for the program, and in order to do so, it is necessary for each County to authorize the Commissioner representative on the health board to vote on the fees since the General Statutes state that both the health board and board of commissioners set the fees. Granville County has already done this. A draft letter was provided to the Board for review.

Motion was made by Commissioner Dan Brummitt to approve the letter authorizing the County Commissioner on the Health Board to vote to establish the necessary fees/rates for implementation of a new statewide well program. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

At this time, motion was made by Commissioner Deborah F. Brown that the Board approve the minutes of the regular meeting held November 5, 2007 as presented by the Clerk to the Board. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Dan Brummitt, vote unanimous, that the Board approve the following Rebates for October 2007 as requested by the Tax Office:

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**REBATES  
October 2007**

NAME	YEAR	AMOUNT	REASON
Global Finance, LLC	2007	160.13	Value Correction
Vassie Bobbitt Heirs	1997-2006	379.85	Foreclosure - City/County Owned
John & Priscilla Bullock	2007	121.07	Listing Correction
Gertie Burrell Heirs	1997-2006	303.70	Foreclosure - City/County Owned
D.D. Residential Services	2007	1,380.00	Tax Exempt - Adult Group Home
William T. Henderson	2000-2007	3,923.75	Foreclosure - City/County Owned
Alliene R. Hughes	2003-2007	821.04	Foreclosure - City/County Owned
Oshie D. Jackson	2007	32.20	Listing Correction
Timothy Medlin	2006	28.22	Listing Correction
James & Kathryn Ogburn	2006	153.26	Listing Correction
Terry & Lisa Perkinson	2007	44.16	Listing Correction
Mark & Lynne Rohlfing	2007	209.94	Listing Correction
Worth & Debra Taylor	2007	1,848.83	Value Correction after Appraisal
J.D. Triplett	1997-2006	3,322.21	Foreclosure - City/County Owned
Shirley Y. Vacher	1999-2007	2,118.65	Foreclosure - City/County Owned
<b>Total</b>		<b>\$ 14,847.01</b>	Fiscal y-t-d - \$ 34,037.33

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The following appointments were presented for Board approval:

Tourism Development Authority - three-year term  
 Re-appoint Deborah Brown as Chair and John Fogg as member.  
 Appoint Eddie Ellington to fill vacant position.

Henderson Zoning Board of Adjustments - three-year term  
 Appoint Edward Spain as permanent member to fill vacant position.

Motion was made by Commissioner A. Scott Hughes to approve the appointments as presented. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Motion was made by Commissioner J. Timothy Pegram, seconded by Commissioner Terry E. Garrison, vote unanimous, that the following monthly reports be received and filed:

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- See on file monthly report, 911 Emergency Operations
  - See on file monthly report, Vance County ABC Board
  - See on file monthly report, Administrative Ambulance Charge-offs
  - See on file monthly report, Fire and Ambulance Service
  - See on file monthly report, Human Resources Department
  - See on file monthly report, Planning and Development Department
  - See on file monthly report, Tax Office
  - See on file monthly report, Veterans Service Office

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The Board then discussed the idea of a consent agenda. Chairman Wright stated that a number of the items that are approved each month are done so without discussion. These items could be joined together and approved by one motion under a consent agenda. If there is any reason a board members feels an item needs to be discussed, that item may be removed from the consent agenda and dealt with separately. The Board asked that asked that a sample consent agenda be included in next month's agenda for review.

As there was no further business, at 8:10 p.m. motion was made by Commissioner A. Scott Hughes, seconded by Commissioner Eddie L. Wright, vote unanimous, that the meeting be adjourned.

Approved and signed January 7, 2008.

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Chairman