

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, February 4, 2008 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Danny W. Wright, Commissioners Dan Brummitt, Deborah F. Brown, Terry E. Garrison, A. Scott Hughes, J. Timothy Pegram, and Eddie L. Wright.

Absent: None.

Also present were Assistant County Attorney Jonathan S. Care, and County Manager Jerry L. Ayscue.

A moment of silence was held in honor of the passing of County Attorney Robert S. Hight followed by the invocation given by Commissioner Terry E. Garrison.

The first item on the agenda was the kick-off of the Community Heroes Award Program. Chairman Wright stated that each month the Board plans to recognize people in the community who serve the community in a positive manner and would otherwise go unrecognized. County Manager Jerry L. Ayscue distributed the guidelines of the Program as endorsed by the Human Resources Committee. Chairman Wright stated that the guidelines must be officially approved by the Board.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Eddie L. Wright, vote unanimous, to approve the following guidelines for the Community Heroes Program as presented:

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**Vance County
Community Heroes Program**

What is the Community Heroes Program?

It is a program designed to recognize Vance County citizens who make positive contributions to the community. At each regular monthly meeting of the Board of Commissioners, a person or group of persons will be recognized.

Who selects the Community Hero?

Each month, one County Commissioner will identify the person or persons from his or her district to be recognized for making their community a better place in which to live.

What are the selection criteria?

Selection criteria include, but are not limited to, the following:

- The person(s) must be a Vance County resident
- The contribution to the community must be on a volunteer basis
- The accomplishment must be of value to more than just the person's or persons' own family or property
- The accomplishment must meet a community need

- The contribution must enhance the quality of life for the community
- The contribution to the community may include actions which improve the appearance, safety, health, and/or well-being of citizens
- Both the Community Hero *and* their contribution must serve as an example for others to follow

How are Community Heroes recognized?

They will be invited to attend a County Commissioners meeting and be recognized by a brief public description of their contribution and a special Community Heroes certificate. A press release will also be provided to the local news media.

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The first recipient of the award was from Commission District 1. Chairman Wright called upon Commissioner Deborah F. Brown, District 1 Commissioner; Terri Hedrick, Appearance Commission Chair; and Anne Bunch, Appearance Commission member. Chairman Wright then recognized the Mt. Zion United Church of Christ Clothing Closet Ministry and asked those present representing the Ministry to come forward. As part of its outreach ministry, the church has operated a clothing closet located at 9556 NC 39 Hwy North since the fall of 2004. To date, over 21,128 items have been distributed to needy families here and beyond, including victims of Hurricane Katrina and families in need in the surrounding counties of Granville, Warren, Durham and into southern Virginia. The clothing closet is manned by church volunteers and operates each Thursday and Saturday from 9:30 a.m. to 2:00 p.m. This ministry assists people referred by social service agencies in providing them clothing, shoes, household items and spiritual help when needed. The motto of Mt. Zion United Church of Christ is “Ministering to the Community From the Inside Out” and they really are people helping people. Chairman Wright stated that the Mt. Zion United Church of Christ Clothing Closet Ministry is a true Vance County Community Hero and presented a certificate and a check for \$25.00 to Pastor Calvin Brooks, Sr. joined by Advisors Sister Edna B. Hargrove, Sister Florence Hatcher, Sister Vernoia Thorpe, and Sister Esther Alston.

Commissioner Deborah F. Brown stated that the Community Heroes Program is a program that was introduced by the Vance County Appearance Commission and encouraged her fellow board members to participate and recognize people within their respective districts for this worthwhile award program.

Benny Finch was next on the agenda to present the Economic Development quarterly report. Mr. Finch distributed the 2008 Vance County Industrial Guide along with the 2008 Vance County Databook and information on annual retail sales which had increased by 10% over the previous year. While the unemployment rate is still high at approximately 7.2%, in November 2007 Vance County

had its largest number (since November 2003) of persons in the labor force at 19,500+. Mr. Finch reported that the Entrepreneur Forum which was held in November 2007 at Vance Granville Community College was well attended with 28 exhibitors, 20 agencies, 4 banks and 4 EDCs that provided information to approximately 70 attendees. Another forum is scheduled for the fall of 2008.

Mr. Finch then reported that Vance County was featured in a two-page article in the November 2007 issue of Triangle Business Leader magazine and will also be featured in the November 2008 issue.

Information was then presented on the NCDOT Draft 2009-2015 Transportation Improvement Plan. Mr. Finch stated that a meeting to receive input on the Plan will be held in Durham on Thursday, February 21, 2008 at 2:00 p.m. and, if the Board would like him to, he would attend and speak on behalf of Vance County. After discussion, the Board, by consensus, agreed and authorized Mr. Finch to represent the County at the upcoming meeting.

Brian Short, Emergency Operations Director, appeared before the Board to present the E-911 monthly report which is essentially made up of two separate reports - the "Report by Department-All Units" and the "Number of Calls Report-by Complaint". Mr. Short explained that the Report by Department-All Units breaks down calls by department and also reveals the total number of pieces of equipment used for these calls. The Number of Calls Report-by Complaint is more self-explanatory and breaks down calls by type of complaint. Mr. Short explained the different categories of the monthly report and answered questions by the Board.

Public comments were heard next. Susette McLendon spoke and expressed her concerns of the recent revaluation of her property. She stated that she is having difficulty receiving the supporting documentation from Pearson Appraisal Services, Inc. which shows the methods that were used for her property's revaluation.

Chairman Wright responded to Ms. McLendon and stated her request was so noted and instructed the County Manager to research the matter and contact Ms. McLendon with his findings.

Motion was made by Commissioner Terry E. Garrison, seconded by Commissioner A. Scott Hughes, vote unanimous, that the following consent agenda items be approved as presented: Budget Amendments #27 and #28, Budget Transfer #4, January 2008 Refunds, January 2008 Ambulance Charge-Offs - \$427.13, January 2008 Monthly Reports, and the minutes of the January 7, 2008 regular meeting and the January 25, 2008 special meeting.

**Budget Amendment #27
General Fund**

<u>Expenditures</u>	<u>Code</u>	<u>Debit</u>	<u>Credit</u>
Departmental Supplies	10-611-500033		<u>1,478.66</u>
Total Increase in Expenditures			\$ 1,478.66

Revenues

Donations - Senior Center	10-350-435007	\$ <u>1,478.66</u>	
Total Increase in Revenues		\$ 1,478.66	

Purpose: To appropriate Senior Center Donations for purchase of Christmas gift bags for seniors. No County funds needed.

Authorization: Vance County Board of Commissioners
February 4, 2008

**Budget Amendment #28
General Fund**

<u>Expenditures</u>	<u>Code</u>	<u>Debit</u>	<u>Credit</u>
Crisis Intervention	10-610-500235		<u>81,451.00</u>
Total Increase in Expenditures			\$ 81,451.00

Revenues

Crisis Intervention	10-348-434820	<u>81,451.00</u>	
Total Increase in Revenues		\$ 81,451.00	

Purpose: To appropriate additional federal funds for Crisis Intervention. No County funds required.

Authorization: Vance County Board of Commissioners
February 4, 2008

**Budget Transfer #4
General Fund**

<u>Expenditures</u>	<u>Code</u>	<u>Debit</u>	<u>Credit</u>
Contracted Services	10-610-500045		35,865.02
Advertising	10-610-500026		2,000.00
Salaries & Wages	10-610-500001	<u>37,865.02</u>	_____
Total Debits & Credits		\$ 37,865.02	\$ 37,865.02

Purpose: To transfer funds from salaries & wages to offset expenditure for temporary employment services and advertising.

Authorization: Vance County Board of Commissioners
February 4, 2008

REFUNDS
January 2008

Name	Year	Amount	Reason
William Satterwhite	2007	29.75	Vehicle Tax
Reba Bullock	2007	44.16	Vehicle Tax
Honda Lease Trust	2006	10.46	Vehicle Tax
Fabian Ocampo	2007	14.75	Vehicle Tax
Hattie Lavender	2006	1.59	Vehicle Tax
Walter L. Howard	2007	12.10	Vehicle Tax
Walter L. Howard	2007	19.98	Vehicle Tax
Lashondra Champ	2007	2.58	Vehicle Tax
Tina L. Hargrove	2007	3.66	Vehicle Tax
Bolivar L. Ochoa	2007	8.00	Vehicle Tax
Felix M. Rodriquez	2007	9.00	Vehicle Tax
Helen Abbott	2007	9.61	Boat Tax
Guquetta D. Payton	2006	5.46	Vehicle Tax
Cira M. Zuniga	2007	2.10	Vehicle Tax
Wayne N. Pendergrass	2007	4.80	Vehicle Tax
William G. Tillotson	2007	4.72	Vehicle Tax
Carolyn T. Haddock	2006	9.72	Vehicle Tax
Thomas Custom Homes	2007	77.20	Vehicle Tax
Pablo G. Machado	2007	4.62	Vehicle Tax
Warren H. Teague, Jr.	2007	42.80	Vehicle Tax
William A. Saunders	2007	6.30	Vehicle Tax
Charles R. Chewning	2006	3.99	Vehicle Tax
Clyde Smith	2007	95.00	Solid Waste Household Fee
William Satterwhite	2007	.95	Fire Tax
Honda Lease Trust	2006	.34	Fire Tax
Hattie Lavender	2006	.05	Fire Tax
Walter L. Howard	2007	.40	Fire Tax
Walter L. Howard	2007	.66	Fire Tax
Bolivar L. Ochoa	2007	.28	Fire Tax
Helen Abbott	2007	.31	Fire Tax
Guquetta D. Payton	2006	.18	Fire Tax
Cira M. Zuniga	2007	.06	Fire Tax
Wayne N. Pendergrass	2007	.15	Fire Tax
Warren H. Teague, Jr.	2007	1.40	Fire Tax
Total		\$ 427.13	Fiscal y-t-d - \$ 6,246.27

See on file monthly report, 911 Emergency Operations

See on file monthly report, Vance County ABC Board

See on file monthly report, Administrative Ambulance Charge-offs

See on file monthly report, Fire and Ambulance Service

See on file monthly report, Human Resources Department

See on file monthly report, Planning and Development Department

See on file monthly report, Tax Office

See on file monthly report, Veterans Service Office

Committee Reports and Recommendations

Human Resources Committee. Mr. Ayscue requested the Board to allow filling the following position vacancies which have been endorsed by the Human Resources Committee:

Department of Social Services

Social Worker IAT

Social Worker I

Jail

Detention Officer

Sheriff's Department

Deputy Sheriff

Motion was made by Commissioner Eddie L. Wright, seconded by Commissioner A. Scott Hughes, vote unanimous, to approve the position requests as presented.

Properties Committee. Mr. Ayscue noted that this committee met with the City regarding a property matter. The City has made a formal request to the County to purchase the County's share of the former library on Rose Avenue as a location for City Hall in the amount of \$163,750. This amount is one-half of the average of the two appraisals performed on the building. Mr. Ayscue stated that the City will pay this amount in five (5) equal payments beginning in July 2009.

Motion was made by Commissioner A. Scott Hughes to approve the sale of the County's half interest of the former library, located on Rose Avenue, to the City of Henderson in the amount of \$163,750 for the intended use of City Hall, contingent upon appropriate legal action. This motion was seconded by Commissioner Terry E. Garrison and unanimously approved.

Mayor Pete O'Geary was present and thanked the Board on behalf of the City Council. He stated that this is a plus for the City of Henderson to move downtown and stated that the Council looks forward to a good working relationship with the Board of Commissioners.

Public Safety Committee. This committee met on January 17 and January 31 with the citizens advisory committee to identify solutions to problems with deer hunting with dogs. A recommendation has not yet been formulated to present to the Board of Commissioners.

Planning & Environmental Committee. This committee met to review the guidelines for the Community Heroes Program, which were approved by the Board at the beginning of this meeting. The committee also discussed the IBT concern presented at the January Commissioners' meeting during the public comments period. At this time, there is no recommendation from the committee regarding this matter.

Pending Business

County Water Project. A work session with the County Commissioners and engineer, Fred Hobbs, was held in January. Follow-up work has been done with the County's engineers and bond counsel in order to ensure a public referendum on May 6, 2008. Mr. Ayscue stated that a public hearing for the referendum is required by the Board of Commissioners and has been requested by the bond counsel for February 18.

Motion was made by Commissioner Deborah F. Brown to set a public hearing for the referendum for the County Water Project for February 18, 2008 at an appropriate time. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Filling of Key Positions. County administration has been recruiting and interviewing to fill two key positions - Environmental Manager and Finance Director. The County continues to advertise and interview for the Environmental Manager position. Recruitment for the Finance Director is nearing its final stages and an announcement will be made as soon as it is appropriate to do so.

County Manager's Report

Schools Request for Lottery Funds. Mr. Ayscue explained that the Vance County Board of Education requests the use of lottery funds in the amount of \$216,000 for expansion of the existing cafeteria at E.O. Young Elementary School. This is one of the smaller projects originally requested in a larger funding/construction package and discussed by the Education Committee, and the construction for the project needs to begin as soon as possible so that it can be completed by the start of school this fall. The Schools have expressed the pressing need to move forward with this project due to the very limited space in the cafeteria and related problems. Proceeding with the project will obviously decrease the amount that the Schools will need to finance for its larger construction package. The use of lottery funds requires action by both boards, and the Board of Education has taken action accordingly.

Motion was made by Commissioner Dan Brummitt to approve the use of lottery funds in the amount of \$216,000 for expansion of the E.O. Young Elementary School cafeteria. This motion was seconded by Commissioner J. Timothy Pegram and unanimously approved.

Schools Request for ADM Funds. Mr. Ayscue stated that the Board of Education also requests the use of Public School Capital Building Funds (ADM) for asphalt work and water line repair at L.B. Yancey Elementary School (\$3,032.25) and security systems at four schools (\$25,150).

Mr. Ayscue's recommendation was to approve the request by the Schools to apply for ADM funds for \$3,032.25 for asphalt and water line repairs at L.B. Yancey and \$25,150 for security systems at Henderson Middle School, Zeb Vance Elementary, Southern Vance, and Western Vance.

Motion was made by Commissioner A. Scott Hughes, seconded by Commissioner Dan Brummitt, vote unanimous, to approve the request to apply for ADM funds as presented.

Removal of House. Mr. Ayscue noted that the Schools have advertised and received bids on the purchase and removal of the house on one of the properties purchased for school construction. The bid tabulation is listed below. Mr. Ayscue stated that the house should be declared as surplus prior to award of the high bid.

Bidder	Bid Price
Alvin Johnson	\$ 2,500.00
Alan Faulkner	\$ 950.00
John Williams	\$ 2,500.00
Williams Grading & Landscaping	\$ 2,990.00

Motion was made by Commissioner Eddie L. Wright to declare the house as surplus and award the bid to the highest bidder, Williams Grading & Landscaping, in the amount of \$2,990.00. This motion was seconded by Commissioner Deborah F. Brown.

Commissioner Deborah F. Brown questioned why the Board of Education sought out the bids instead of the Board of Commissioners. Mr. Ayscue responded that the Board of Education is acting on behalf of the Board of Commissioners. Commissioner Brown requested all future, pertinent information regarding these properties be distributed to the Board in advance.

Commissioner Dan Brummitt questioned what level of site clean-up is included in the bid amount. Claiborne Woods, Schools Maintenance Director, was present and responded that any re-seeding needed would be done by the Schools. He also stated that a copy of the bid specifications would be distributed to the Board.

At this time, vote on the motion was ayes - six (6), noes - one (1), with the dissenting vote being cast by Commissioner Deborah F. Brown.

Mr. Woods asked what he should do about illegal dumping that is taking place on the property. To this point, the Schools have been taking care of this. Commissioner Brown thanked Mr. Woods for this and asked him to direct any future concerns of this nature to the County Manager and County Attorney. The Sheriff's Department may also need to be involved.

Mr. Woods then presented a video to the Board which highlights some of the work that has been done through the Board's efforts, for example, the Progress Energy Project in 2003, two QZAB projects, and other projects that have been done over the past few years.

Semi-Annual Jail Inspection Report. Mr. Ayscue reported that as required by law, the Vance County Jail was inspected by the State on December 19, 2007. A copy of the report, along with the corrective action plan was distributed to the Board. The corrective action plan will be submitted to the State by the deadline of February 5th. Mr. Ayscue also reported that Surapon Sujjavanich, project manager to oversee jail repairs, is expected to begin within the next week.

Motion was made by Commissioner Terry E. Garrison, seconded by Commissioner Eddie L. Wright, vote unanimous, to receive and file the semi-annual jail inspection report.

Surplus Equipment. Over a period of time, the County has accumulated computer equipment and related hardware in storage. A list of said equipment was distributed to the Board. Mr. Ayscue noted that in order to legally dispose of the equipment, the Board of Commissioners must declare it as surplus and authorize the County Manager to proceed with the sale.

Motion was made by Commissioner Dan Brummitt to declare the computer equipment and related hardware as surplus and authorize the County Manager to properly dispose of it through a sealed bid procedure. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Award of Bids for Law Enforcement Vehicles. Mr. Ayscue reported that the Sheriff's Office had advertised for bids for law enforcement vehicles. The only bidder, Advantage Ford, submitted a bid accordingly. Mr. Ayscue's recommendation was to award the bid to Advantage Ford for ten (10) 2008 Ford Crown Vics at the unit cost of \$22,236, and one (1) 12-passenger van at a cost of \$20,670.

Motion was made by Commissioner Eddie L. Wright to approve the recommendation as presented to award the bid to Advantage Ford for ten (10) 2008 Ford Crown Vics at the unit cost of \$22,236, and one (1) 12-passenger van at a cost of \$20,670. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

Award of Bids for Ambulance. Mr. Ayscue explained that the Fire & Ambulance Department is requesting that the County "piggyback" on a bid from Harnett County for a Type III ambulance in the amount of \$110,695. This is replacement of an existing large box type ambulance. Per the County's purchasing practice for ambulances, it will be financed over a four year period of

time, with payments to begin in FY 2008-09. Mr. Ayscue's recommendation was to award the bid to Northwestern Emergency Vehicles as a piggyback to the Harnett County bid in the amount of \$110,695.

Motion was made by Commissioner Deborah F. Brown to approve the recommendation as presented to award the bid to Northwestern Emergency Vehicles as a piggyback to the Harnett County bid in the amount of \$110,695. This motion was seconded by Commissioner J. Timothy Pegram.

Commissioner Dan Brummitt, along with Commissioner Hughes and Commissioner Garrison, stated that the County should wait until the conclusion of the current fire study before replacing the ambulance.

After further discussion, motion was made by Commissioner Terry E. Garrison, seconded by Commissioner A. Scott Hughes, vote unanimous, to table the original motion on this matter.

COG Membership - Butner. Mr. Ayscue reported that the Town of Butner has requested membership in the Kerr-Tar Regional Council of Governments. The Board of Directors is expected to consider the request for membership in its February 28th meeting. The Council of Governments requested that each member unit be duly notified of the request.

Mr. Ayscue then informed the Board of a plumbing situation that had occurred recently at the Sr. Center involving the back-up of sewage in part of the building. The County is currently working with the building owner to determine the cause of the problem.

Another situation occurred at the former mental health clinic building on Charles Rollins Road, which is now occupied by Smart Start and Public Health. A water heater had burst over a weekend which caused some water damage to the Smart Start side of the building. A cleaning company was hired to remove approximately 260 gallons of water, the cost of which will most likely be reimbursed by the County's insurance carrier.

Mr. Ayscue also mentioned office space for the Department of Social Services. The committee assigned to this matter continues to work on the issue and hopes to have a report to the Board of Commissioners within a couple of months.

Motion was made by Commissioner A. Scott Hughes, seconded by Commissioner Deborah F. Brown, vote unanimous, that the Board adopt the following Resolution to change the meeting date in March due to the NACo Legislative Conference in Washington, DC:

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RESOLUTION
by the
Vance County Board of Commissioners
Changing the Date of the March 2008 Commissioners' Meeting

WHEREAS, the Vance County Board of Commissioners normally holds its regular meetings on the first Monday of each month at 6:00 p.m.; and

WHEREAS, North Carolina General Statute 153A-40 provides that in the event the Board of Commissioners desires to change the date and time of a regular meeting, that the Board may do so by adopting a resolution at least ten (10) days before such meeting; and

WHEREAS, the Vance County Board of Commissioners desires to change its regular meeting scheduled for Monday, March 3, 2008 at 6:00 p.m. to Monday, March 10, 2008 at 6:00 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners that it does hereby change its regular meeting date from March 3, 2008 at 6:00 p.m. to March 10, 2008 at 6:00 p.m. at the usual place, the Commissioners' Conference Room, Vance County Administration Building, Henderson, NC.

BE IT FURTHER RESOLVED that a copy of this resolution is to be posted on the Courthouse bulletin board and a summary of said resolution to be published in The Daily Dispatch and a copy of this resolution delivered to the news media within Vance County.

This, the fourth day of February, 2008

Danny W. Wright (signed)
Danny W. Wright, Chairman

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The following appointments were presented for consideration:

Henderson Planning Board - three-year term
Re-appoint Cornell Manning and Linda Allen

Henderson Zoning Board of Adjustments - three year term
Re-appoint Richard Vaughan and Gene Ayscue

Human Relations Commission - three-year term
Re-appoint Linard Lee and Pat O'Driscoll
Appoint Barbara Richards to fill vacant position

Vance County Planning Board - three-year term
Re-appoint Agnes Harvin and Phyllis Stainback

Adult Care Advisory Committee - three-year term
Re-appoint Cornell Manning

Motion was made by Commissioner Terry E. Garrison to approve the list of appointments as presented. This motion was seconded by Commissioner J. Timothy Pegram.

Commissioner Dan Brummitt mentioned the fact that there are currently no pending applications on file for any of the positions eligible for re-appointment and suggested looking into

different options to advertise other than the County's website and the newspaper. Commissioner A. Scott Hughes suggested one-on-one communication between Board members and citizens within their district. Commissioner Terry E. Garrison stated that the Board may need to consider offering incentives to encourage citizens to serve. Commissioner Deborah F. Brown stated that one incentive may be stronger support from the Board of Commissioners.

Vote on the motion to approve the list of appointments as presented was ayes - six (6); noes - one (1), with the dissenting vote being cast by Commissioner A. Scott Hughes.

At this time, motion was made by Commissioner Deborah F. Brown, seconded by Commissioner A. Scott Hughes, vote unanimous, to enter into closed session for the purpose of discussing a personnel matter and legal matters.

Upon return to regular session, at 8:20 p.m. motion was made by Commissioner Dan Brummitt, seconded by Commissioner A. Scott Hughes, vote unanimous, that the meeting be adjourned.

Approved and signed March 10, 2008.

Chairman