

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, July 7, 2008 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Danny W. Wright, Commissioners Deborah F. Brown, Terry E. Garrison, A. Scott Hughes, J. Timothy Pegram, and Eddie L. Wright.

Absent: Commissioner Dan Brummitt.

Also present were County Attorney Jonathan S. Care, County Manager Jerry L. Ayscue, Finance Director Steven C. Stanton, and Clerk to the Board Kelly H. Grissom.

Chairman Danny W. Wright gave the invocation.

The first item on the agenda was the annual meeting of the Composite Board consisting of the Board of Commissioners, the Chairman of the Board of Education and the Mayor of the City of Henderson. Mrs. Gloria White, Chair of the Board of Education, and Mayor Pete O'Geary were absent.

It was noted that Lucy Longmire had sent a letter seeking re-appointment to the Vance County ABC Board for a three-year term. One other application was received from Richard Keith Williams. Henrietta Clark had also sent a letter requesting re-appointment as Chair for a one-year term.

Motion was made by Commissioner Deborah F. Brown to re-appoint Lucy Longmire to the Vance County ABC Board for a three-year term and re-appoint Henrietta Clark as Chair of said Board for a one-year term. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

At this time, Chairman Wright recognized Mr. Jason King, Assistant Communications Director with the North Carolina Association of County Commissioners. Mr. King is in the process of gathering information in order to write a story featuring Commissioner J. Timothy Pegram. With 44 years of service, Mr. Pegram is likely the longest serving county commissioner in our state's history. The story will be published in the July issue of CountyLines, the monthly publication of the North Carolina Association of County Commissioners.

The next item on the agenda was the Community Hero Award recognition. The recipient of this month's award was from Commissioner Terry E. Garrison's Commission District 6. Chairman

Wright and Commissioner Garrison recognized Shiloh Baptist Church of Henderson and asked Reverend Joseph Ratliff to come forward. Chairman Wright and Commissioner Garrison presented Reverend Ratliff with a certificate and a \$25.00 check for the church.

Shiloh Baptist Church of Henderson has an opulent history of one hundred and forty-one years, whereby she has sought to meet the spiritual, physical, and mental needs of people.

Shiloh has a Food Bank Ministry whereby numerous items are received from the government (TEFAP Commodities) and other items are purchased by the church from the North Carolina Food Bank. Some 300 individuals and 110 households are served monthly through the Temporary Emergency Food Assistance Program and some 750 individuals and 325 households are served through the general food pantry. Also, Shiloh is able to provide to those in need because of a partnership with Food Lion on Raleigh Road which is a major contributor.

Due to a partnership with Vance-Granville Community College, Shiloh has served as a site on Mondays and Tuesdays for Adult Basic Education for three years. While this site is open to all students, it has been a blessing for those who reside in or near the Flint Hill Community who can walk to this site.

The Laymen's League and Missionary Circle have as their objectives to reach out and make a difference in the lives of people in the community. As a result, Shiloh has an annual outing with Nursing Home Residents/Assistive Care Residents, an annual "Christmas at Shiloh" - purchasing clothes and gifts for some one hundred needy children, and a weekly Tutorial Lab for any students when school is in session. Contributions are given annually to Pinkston Street Elementary School and The Central Children's Home of Oxford to assist with school supplies. At least some three outings are held annually for youth to attend fishing, hunting, or sporting events outside the area or recreational events within the area.

Over the last three years, Shiloh has partnered with First Baptist Church of Henderson and Greater Little Zion Holiness Church to have an annual Back To School Block Party - giving bookbags and school supplies to some 1,100 students, Christmas Caroling and giving away some 200 food boxes in Flint Hill, and having a week-long Summer Camp. More recently, these three churches saw their dream come true when The King's Kid's Park was opened for youth.

Shiloh has been the site for community meetings and trainings as well as most recently the site for Life Line Screening.

1101 & 1317	SR 1101 (Widen to 22' and strengthen from SR 1115 to SR 1107), SR 1317 (Widen to 22' from NC 39 to US 1/158 as funds allow	\$ 411,629
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Subtotal \$ 411,629

III. Funds reserved for surveying, right of way acquisition, acquisition, road additions, contingencies, overdrafts, and paving entrances to certified fire departments, rescue squads, etc.

Subtotal \$ 80,000

GRAND TOTAL \$ 1,092,777

**ROADS WITH UNAVAILABLE RIGHT OF WAY
2008-2009**

Vance County

RURAL ROADS

<u>SR Number</u>	<u>Name</u>	<u>Length (mi.)</u>
1300	Nutt Road*	0.40
1339	Elliott Road	0.80

SUBDIVISION ROADS

<u>SR Number</u>	<u>Name</u>	<u>Length (mi.)</u>
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SUMMARY

Number of roads on list	<u>2</u>
Total length of roads	<u>1.20</u>
Total length of roads with 50 or more ADT*	<u>0.40</u>

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After a brief discussion, motion was made by Commissioner J. Timothy Pegram to approve the 2008-09 Secondary Road Program as presented. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

Jackie Sergent, Public Health Department, was next on the agenda and presented a funding proposal and information regarding *Eat Smart Move More NC* (ESMM NC). She explained that a community health assessment for Granville and Vance Counties identified that premature death from chronic diseases is a priority concern for residents of both counties. Workgroup members and new

stakeholders of both counties agreed to work together on a common plan of action in each county and to apply for funding together (funding proposals are due July 18, 2008). Ms. Sergent explained that the WoW! Coalition obtained \$20,000 from ESMM NC for King's Kids' Park Project in 2007 and \$19,000 from the Health and Wellness Trust Fund Commission to create a mobile playground for Vance County Schools in 2006. \$38,000 has also been obtained from ESMM NC for projects in Granville County since 2002.

Ms. Sergent stated that she is applying for a grant for the program and requested the Board to consider creating an annual *Eat Smart Move More Vance County* award program, which will be administered by the WoW! (Working on Wellness) Coalition. She also requested a letter of support from the Board for the program.

The Board agreed to support the program and motion was made by Commissioner Deborah F. Brown to create an annual Eat Smart Move More Vance County award program, which will be administered by the Working on Wellness Coalition. This motion was seconded by Commissioner Terry E. Garrison and unanimously approved.

Dera Adair, Community Development Block Grant, appeared before the Board and presented a bid tabulation sheet for a house in the Scattered Site Program. The homeowner is Eugene Washington of 350 Plum Nutty Road in Townsville. Ms. Adair recommended that the bid be awarded to Lynwood Roberts as the low bidder contingent upon the amendment being approved by the Division of Community Assistance that was submitted approximately three weeks ago. The bids are as follows:

Contractor	Bid Amount	Bid Amount	Bid Amount
Lynwood Roberts L. Roberts Repairs & Builder, Inc. Oxford, NC	\$ 83,750 All Inclusive	Demolition House & Appliances Landscaping	\$ 79,895
Richard L. Osborne RGO Enterprises, LLC Rougemont, NC	\$ 94,756 All Inclusive	Demolition House & Appliances Landscaping	\$ 86,328
Charles Frazier Charles Frazier Contractor, LLC Oxford, NC	\$ 93,636 All Inclusive	Demolition House & Appliances Landscaping	\$ 86,000

Motion was made by Commissioner Terry E. Garrison to award the bid to the lowest bidder, L. Roberts Repairs & Builder, Inc. of Oxford, NC in the amount of \$ 79,895 contingent upon the amendment being approved by the Division of Community Assistance. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Motion was made by Commissioner A. Scott Hughes, seconded by Commissioner Deborah F. Brown, vote unanimous, that the following consent agenda items be approved as presented: Budget Amendment #42, June 2008 Refunds, May 2008 Rebates, June 2008 Ambulance Charge-Offs - \$8,941.26, June 2008 Monthly Reports received and filed, and the minutes of the May 29, 2008 special meeting and the June 2, 2008 regular meetings.

**Budget Amendment #42
Capital Reserve Schools**

<u>Expenditures</u>	<u>Code</u>	<u>Debit</u>	<u>Credit</u>
Construction Lottery Funds	60-681-500106		<u>42,298.00</u>
Total Increase in Expenditures			\$ 42,298.00
Revenues			
Lottery Proceeds	60-397-439709	<u>42,298.00</u>	
Total Increase in Revenues		\$ 42,298.00	

Purpose: To record receipt of lottery funds for expansion project for E.O. Young cafeteria.

Authorization: Vance County Board of Commissioners
July 7, 2008

**REFUNDS
June 2008**

Name	Year	Amount	Reason
Iris B. Simmons	2005	7.80	Vehicle Tax
Kaminiben H. Amin	2007	10.34	Vehicle Tax
Kaminiben H. Amin	2008	26.24	Vehicle Tax
Pablo T. Perez	2007	4.40	Vehicle Tax
Faye F. Crawford	2007	13.65	Vehicle Tax
James M. Boyd	2007	20.76	Vehicle Tax
Bobby J. Choplin	2007	11.70	Vehicle Tax
Roger D. Bibee, Sr.	2007	20.00	Overage Tax
Dr. Drake	2007	13.89	Vehicle Tax
Rufus Hargrove	2007	20.90	Vehicle Tax
David L. Lawton III	2007	47.20	Vehicle Tax
Claude L. Jordan	2007	26.76	Vehicle Tax
William V. Dail	2007	26.74	Vehicle Tax
Comelia Johnson	2007	28.30	Vehicle Tax
Mark Raudabaugh	2003	132.31	Mobile Home Listed in Error
Bobby E. Caulder	2007	94.35	Vehicle Tax
Honda Lease Trust	2007	63.32	Vehicle Tax
Carolina Quality, Inc.	2007	2.15	Vehicle Tax
Valentine Martinez	2007	2.74	Vehicle Tax
Brian K. Ellis	2007	75.11	Vehicle Tax
Wesley L. Hight	2007	2.10	Vehicle Tax

Name	Year	Amount	Reason
Richard St. Pierre	2007	21.12	Vehicle Tax
Mark Raudabaugh	2003	75.00	Solid Waste Household Fee
James M. Boyd	2007	.68	Fire Tax
Bobby J. Choplin	2007	.36	Fire Tax
Rufus Hargrove	2007	.70	Fire Tax
David L. Lawton III	2007	1.54	Fire Tax
Claude L. Jordan	2007	.88	Fire Tax
William V. Dail	2007	.84	Fire Tax
Comelia Johnson	2007	.90	Fire Tax
Mark Raudabaugh	2003	2.87	Fire Tax
Bobby Caulder	2007	3.10	Fire Tax
Honda Lease Trust	2007	2.04	Fire Tax
Brian K. Ellis	2007	2.45	Fire Tax
Wesley L. Hight	2007	.06	Fire Tax
Richard St. Pierre	2007	.72	Fire Tax
Total		\$ 764.02	Fiscal y-t-d - \$ 20,397.24

**REBATES
May 2008**

NAME	YEAR	AMOUNT	REASON
Robert G. Crowder	2007	138.00	Listing Correction
Leroy Tisdale	1999	147.25	Listing Correction
Patrick V. Vines	2007	30.45	Listing Correction
Robert Williams	1999	81.20	Listing Correction
Total		\$ 396.90	Fiscal y-t-d - \$ 41,812.81

See on file monthly report, 911 Emergency Operations

See on file monthly report, Vance County ABC Board

See on file monthly report, Administrative Ambulance Charge-offs

See on file monthly report, Fire and Ambulance Service

See on file monthly report, Human Resources Department

See on file monthly report, Planning and Development Department

See on file monthly report, Tax Office

See on file monthly report, Veterans Service Office

Finance Director's Report

Addendum to Sales Tax Contract. Finance Director Steve Stanton requested approval of an addendum to an existing sales tax contract with Tax Reduction Specialists which would extend the contract period through December 31, 2009.

Motion was made by Commissioner Eddie L. Wright to approve the addendum to the sales tax contract with Tax Reduction Specialists and authorize the County Manager to sign said contract

addendum. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

Committee Reports and Recommendations

Human Resources Committee - Position Vacancies. Argretta Johen, HR Director, requested the Board to allow filling the following position vacancies which have been endorsed by the Human Resources Committee:

Fire Department

Firefighter/EMT-B (two positions)

Planning & Development

Lead Inspector

Jail

Detention Officer

Department of Social Services

Economic Services Caseworker

Interpreter

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner A. Scott Hughes, vote unanimous, to approve the position requests as presented.

Public Safety Committee - EMS Advisory Committee. Mr. Ayscue noted that the Board has discussed the appointment of an EMS advisory committee per the recommendation contained in the recent Comprehensive Fire and EMS Study. The Committee has identified potential appointments and is prepared to make its recommendations. The advisory committee is charged by the Board of Commissioners to review the emergency medical services component of the study and develop an implementation plan accordingly. The composition of the committee is: (3) EMS Representatives - County Captains; (2) Citizens at large; Chief Danny Wilkerson; Dr. Michael Smith, Medical Director; (1) Representative from Maria Parham; President of the Vance County Firefighters Association; and EMS Training Instructor at VGCC.

Mr. Ayscue stated that this committee would be established to review the EMS portion of the study and make recommendations to the Board of Commissioners for implementation. Once that is complete, the committee would be disbanded.

Commissioner A. Scott Hughes expressed his concerns and stated that the Fire portion of the study should be addressed before the EMS portion. He then made a motion to approve the committee structure as recommended by the Public Safety Committee. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

Public Safety Committee - Animal Control. Mr. Ayscue noted that the Committee met with Rudi Abate, Chairman of the Animal Advisory Committee and Chief Animal Control Officer Alex Hargrove to discuss recent goals set by the advisory committee. Those goals are:

1. Public Education. The advisory committee intends to undertake an initiative to inform the public about proper pet care, encourage adoptions, the role of animal control, etc.

2. Review of Local Ordinance. There is a desire to update the existing ordinance. The advisory committee wishes to make recommendations to the Board of Commissioners after undertaking a thorough review.

3. Shelter Fundraising. In recognition of the fact that the existing Animal Shelter is over thirty years old and new State standards are gradually being imposed, the advisory committee would like to begin to identify and raise funds for shelter expansion, construction, etc. It is anticipated that this will be necessary within the next five years or so; therefore, the advisory committee would like to get started on raising funds for the long-term project.

The Public Safety Committee recommends that the Board of Commissioners endorse these goals set by the Animal Advisory Committee, with the provision that there be a detailed plan for fundraising with input from the County Attorney and appropriate County staff. Upon completion, the plan is to be presented to the Board of Commissioners for approval.

Commissioner A. Scott Hughes noted that, beginning in 2012, animal shelters will be subject to State standards that will require some changes at the County's shelter.

Commissioner Terry E. Garrison stated that he supports the goals of the Animal Control Advisory Committee, but has concerns regarding the funding of building a new shelter.

Commissioner Deborah F. Brown applauded the Animal Control Advisory Committee for persevering and bringing forth these recommendations.

Rudi Abate was present and stated that it is the goal of the committee to receive 100% of the funding from donations. The committee also seeks the support of the Board of Commissioners to raise these funds.

At this time, motion was made by Commissioner Eddie L. Wright to support the three goals and endorse the efforts of the Animal Control Advisory Committee. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

Pending Business

County Water Project. Mr. Ayscue reported that the County and its engineers have continued

to work with USDA - Rural Development in refining various aspects of the four applications. Efforts are being made to apply for grant funds from the NC Rural Economic Development Center.

Filling of Key Position. The County continues to advertise and interview for the Environmental Manager position.

CDBG Application. Mr. Ayscue noted that the first of two public hearings was conducted by the County Commissioners on June 2nd for the completion of the Julia Avenue target area. Funding for updating the preliminary engineering report was obtained in May from the County and the engineers have almost completed the update. The County Manager and COG Executive Director met with State officials on May 12th, which is one of the CDBG application requirements, to discuss the project in concept. A formal site visit by the State will be made prior to the application submission. The second public hearing will be conducted in the August 4th Commissioners' meeting. The application is due to the Division of Community Assistance by August 29, 2008.

FY 2009-10 Budget Schedule. Mr. Ayscue noted that during last month's meeting, Commissioner Brummitt presented the Board with a revised schedule for preparation and development of the FY 2009-10 Proposed Budget, with a target date of May 11, 2009 for submission to the Board. It was decided to place it on the July 2008 agenda of the Commissioners for further consideration and approval.

The schedule presented by Commissioner Brummitt was very detailed. The Board discussed the matter and decided to set target dates as to when to receive the proposed budget and when to adopt the final budget.

Motion was made by Commissioner Eddie L. Wright that the Board receive the proposed budget by May 15, 2009 and adopt the final budget by June 15, 2009. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Commissioner Terry E. Garrison suggested that mid-year budget reviews be conducted this coming year and a report be provided to the Board during its annual planning retreat.

Education Matters. Mr. Ayscue noted that Commissioners have asked that the Education Committee review the request from the Schools for funding of QZAB's and school construction needs. The Committee will be convened during July to consider these matters.

County Manager's Report

Urgent Needs - Scattered Site CDBG Project. Mr. Ayscue reported that under the recently adopted policy for Urgent Needs, he had authorized hvac repairs for a low-income family in a mobile

home with a stay-at home mother with small children. Due to the extreme heat and presence of small children, the project was determined to be urgent. Three informal quotes were obtained, with the lowest quote being \$566 by A.R.E. Mechanical. The work was completed by the lowest bidder and it is being reported as stated in the policy.

Capital Outlay - Schools. Mr. Ayscue noted that an itemized listing of capital outlay was not finalized in time for the adoption of the FY 2008-09 Budget by the Commissioners. Even though the lump sum of \$425,000 was approved in the budget, no capital outlay funding will be remitted until the final listing is approved. An itemization has now been provided to the County and needs formal approval by the Board.

Motion was made by Commissioner Deborah F. Brown to approve the itemized list of capital outlay for the Vance County Public Schools for FY 2008-09 contingent upon the Board of Education approving the breakdown of the items included and contingent upon the Board of Education providing feedback on how the funds are expended. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

County Work Plan. Mr. Ayscue reported that the Vance County Work Plan for FY 2008-09 was developed from objectives and goals set by staff, Department Heads, the County Manager, and Commissioners. County Commissioners made changes in the Planning Retreat, thus creating the formal work plan.

Motion was made by Commissioner A. Scott Hughes, seconded by Commissioner Eddie L. Wright, vote unanimous, to adopt the Vance County Work Plan for FY 2008-09 as presented.

The Board asked for a ratio of minority versus non-minority employees on an overall basis and also a ratio by department.

Resolution Authorizing Grant Application. Mr. Ayscue reported that the County is applying for an infrastructure grant from the NC Rural Center. The Board of Commissioners must adopt an authorizing resolution.

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner A. Scott Hughes, vote unanimous, to approve the “Authorizing Resolution” to accompany the grant application to the NC Rural Economic Development Center as follows:

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A U T H O R I Z I N G R E S O L U T I O N
by the
Vance County Board of Commissioners

WHEREAS, in the summer of 2007, the North Carolina General Assembly included a \$100 million appropriation to the North Carolina Rural Economic Development Center in the FY 2007-2009 state budget, for the purpose of making grants to rural communities in need of water and wastewater infrastructure improvements; and

WHEREAS, Vance County has a need for and intends to construct a water supply and distribution system project described as a new \$27 million water system including transmission lines, overhead storage, hydrants, and related appurtenances; and

WHEREAS, the Vance County Board of Commissioners intends to request grant assistance from the Supplemental Grants Program for the project.

NOW THEREFORE BE IT RESOLVED BY THE VANCE COUNTY BOARD OF COMMISSIONERS:

That Vance County will arrange financing for all remaining costs of the project, if approved for a grant.

That Vance County will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Danny W. Wright, Chairman, and successors so titled, is hereby authorized to execute and file an application on behalf of Vance County with the NCREDC (Rural Center) for a grant to assist in the construction of the project described above.

That Danny W. Wright, Chairman, and successors so titled, is hereby authorized and directed to furnish such information as the Rural Center may request in connection with such application or the project; to make the assurance as contained above; and to execute such other documents as may be required in connection with the application.

That Vance County has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

This, the seventh day of July, 2008.

Danny W. Wright (signed)
Danny W. Wright, Chairman
Vance County Board of Commissioners

Attest:

Kelly H. Grissom (signed)
Kelly H. Grissom
Clerk to the Board

At this time, motion was made by Commissioner Deborah F. Brown to appoint Danny W. Wright as the voting delegate to the NCACC Annual Conference to be held in August. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

The following appointments were presented to the Board for consideration:

Airport Authority - one-year term

Re-appoint Joe Mahaffey

No other applications received.

Library Board of Trustees - three-year term

Re-appoint Jean Palamar and Marion Perry

No other applications received.

Tax Collector - two-year term

Re-appoint Sam Jones

Motion was made by Commissioner A. Scott Hughes, seconded by Commissioner Deborah F. Brown, vote unanimous, to approve the appointments as presented.

At this time, motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Eddie L. Wright, vote unanimous, to enter into closed session for the purpose of personnel matters.

Upon return to regular session one additional item of business was addressed regarding the County Manager's cell phone plan. The Board decided to declare the cell phone as surplus property and sell to the County Manager for \$1.00. A cell phone allowance of \$32.00 per month would be provided to the County Manager in order for the plan to be transferred to the County Manager's family plan which would save approximately \$450 per year.

Motion was made by Commissioner A. Scott Hughes to approve paying the County Manager a cell phone allowance of \$32.00 per month and declare the cell phone as surplus property in order to be sold to the County Manager for \$1.00. The plan would then be transferred to the County Manager's family plan in order to save approximately \$450 per year in cell phone costs. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

As there was no further business, at 8:05 p.m., motion was made by Commissioner Terry E. Garrison, seconded by Commissioner Deborah F. Brown, vote unanimous, that the meeting be adjourned.

Approved and signed August 4, 2008.

Chairman