

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, November 3, 2008 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Danny W. Wright, Commissioners Dan Brummitt, Deborah F. Brown, Terry E. Garrison, A. Scott Hughes, J. Timothy Pegram, and Eddie L. Wright.

Absent: None.

Also present were County Manager Jerry L. Ayscue, Finance Director Steven C. Stanton, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

County Manager Jerry L. Ayscue gave the invocation.

The first item on the agenda was a meeting of the Composite Board consisting of the Board of Commissioners, the Chair of the Board of Education and the Mayor of the City of Henderson. Mrs. Gloria White, Chair of the Board of Education, was present and Mayor Pete O'Geary was absent.

It was noted that Mr. Paul J. Stainback had submitted a letter seeking appointment to the Vance County ABC Board to fill a vacant position formerly held by Mrs. Lucy Longmire. No other applications were received.

Motion was made by Commissioner A. Scott Hughes, seconded by Commissioner Deborah F. Brown, to nominate Paul J. Stainback to serve on the Vance County ABC Board. Hearing no other nominations, Chairman Danny W. Wright declared the nominations to be closed.

Vote to appoint Paul J. Stainback to the Vance County ABC Board for a three-year term was unanimous.

The next item on the agenda was the Community Hero Award recognition. Commissioner J. Timothy Pegram nominated the volunteers of the Maria Parham Medical Center Guild Gift Gallery for this month's award.

Chairman Wright asked all volunteers present to come forward and noted that the Guild Gift Gallery has been operated by volunteers for many years. The shop has been at the present location in the new patient tower since July 2005. The Guild Gift Gallery provides gifts, snacks and convenience items for patients, visitors and hospital staff. Proceeds from the shop are used for scholarships for nurses and other health care professionals at Vance-Granville Community College

and other colleges as well.

Ms. Gean Bobbitt is the organizer and merchandise manager for the shop and Ms. Sallye Lloyd keeps the finances in order. Every volunteer strives to provide friendly smiles and gracious service to those that visit the shop with the knowledge that helping others is what the Guild is all about. Each and every volunteer of the Guild Gift Gallery is to be recognized as a true Vance County Community Hero.

Chairman Wright presented the volunteers with a certificate and a check for \$25.00.

Kay Fields, DSS Director, was next on the agenda and explained that each year, the Department of Social Services is required to go before the Board of Commissioners for a decision regarding the administration of the Work First Program. One of the requirements is whether a county wishes to be considered a “standard” or “electing” county, with each option accompanied by various regulations. Ms. Fields recommended that Vance County remain a “standard” county for its Work First Program.

Motion was made by Commissioner Terry E. Garrison to approve the recommendation that Vance County remain a “standard” county for its Work First Program. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

Ms. Fields then presented the 2010-11 Work First Plan. She stated that one change that had been made to the plan was that of non-custodial parents. Under the revised plan, whenever the non-custodial parents do not have employment, the Work First Plan would help them find a way to support their children. The goal of the Department of Social Services is to help clients become self sufficient before applications for assistance are processed.

After a brief discussion, motion was made by Commissioner A. Scott Hughes to approve the plan as presented. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved. (See Plan on file in the Office of the County Manager).

Randy Parker, VGCC President, appeared before the Board to discuss future growth and plans for the college. He stated that the legislature has approved planning funds for top priority projects at each of the 58 community colleges. Vance Granville Community College’s top priority is to construct a 40,000 square foot Allied Health and Sciences Building on the main campus. In order to begin the planning and programming phase of this project, an architect needs to be hired and a commitment from the county commissioners to fund the new building also needs to be received. Vance County’s local contribution is estimated to be \$180,000 per year which would pay for

operational costs of the building. Mr. Parker asked the Board to consider this facility need as the college continues to grow.

Chairman Wright stated that the Board has always supported the college and would like to continue to do so. He stated that it may be appropriate to refer the matter to the Education Committee for review. The Board agreed to this suggestion.

Commissioner Dan Brummitt requested Mr. Parker to provide the Board with some cost break-downs for the \$180,000 before the committee meets. Mr. Parker stated that he would provide that information as soon as possible and thanked the Board for its support.

Brian Short, Emergency Operations Director, was next on the agenda and presented a funding request in the amount of \$8,148.40 which would be matching funds for the 2007 Public Safety Interoperable Communications (PSIC) Grant. The total grant award for Vance County is \$40,741.98. which will be used to purchase eight 800 MHz control stations for the E-911 Center. Mr. Short stated that this grant award is time sensitive and is a part of a much larger State order that is slated to take place in mid November.

Mr. Ayscue noted that the Public Safety Committee endorses this request.

Commissioner Dan Brummitt questioned the use of only Motorola equipment. Mr. Short stated that since Motorola has the state contract for the entire system, the Highway Patrol must use Motorola equipment. The County does not have any control of the brand that is being purchased because the State is purchasing all of the equipment.

Motion was made by Commissioner Deborah F. Brown to appropriate \$8,148.40 from the Contingency to serve as the match for the PSIC Grant. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

Public comments were heard next. Deryl Von Williams informed the Board about a drop out prevention grant for the Vance County Learning Center. She requested the Board to submit the grant to the Rural Center on the Learning Center's behalf because the Rural Center requires the grant to be submitted by a government entity. Ms. Von Williams also requested use of the Scott Parker Building for the Learning Center since it is currently vacant.

After a brief discussion, the Board referred this request to the General Government Committee for further review.

Motion was made by Commissioner A. Scott Hughes, seconded by Commissioner Dan Brummitt, vote unanimous, that the following consent agenda items be approved as presented:

October 2008 Refunds, September 2008 Rebates, October 2008 Ambulance Charge-Offs in the amount of \$3,878.75, October 2008 Monthly Reports received and filed, and the minutes of the October 6, 2008 regular meeting.

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**REFUNDS**  
**October 2008**

<b>Name</b>	<b>Year</b>	<b>Amount</b>	<b>Reason</b>
Donald W. Riggan	2008	34.32	Vehicle Tax
Honda Lease Trust	2008	95.60	Vehicle Tax
George H. Mangum	2008	106.90	Vehicle Tax
Ronald K. Proctor	2008	5.46	Vehicle Tax
Coniah Chavis	2008	2.32	Vehicle Tax
Jerry Ayscue	2008	9.95	Vehicle Tax
Rhonda O. Tippett	2008	7.32	Vehicle Tax
Jimmy W. Waddell	2008	31.01	Vehicle Tax
Willie M. Jackson	2007	20.58	Vehicle Tax
Roger L. Matney	2007	72.95	Vehicle Tax
Rosa L. Mann	2007	2.76	Vehicle Tax
Maria Renteral	2008	17.85	Vehicle Tax
Elizabeth Edwards	2007	11.08	Vehicle Tax
Marinda P. Williams	2007	48.64	Vehicle Tax
Koy L. Billings	2008	68.67	Vehicle Tax
Samuel O. Contrevas	2007	6.87	Vehicle Tax
Wesley Burwell, Sr.	2008	102.50	Solid Waste Household Fee
Donald W. Riggan	2008	1.14	Fire Tax
George H. Mangum	2008	3.50	Fire Tax
Ronald K. Proctor	2008	.21	Fire Tax
Rhonda O. Tippett	2008	.24	Fire Tax
Jimmy W. Waddell	2008	.98	Fire Tax
Roger L. Matney	2007	2.35	Fire Tax
Rosa L. Mann	2007	.09	Fire Tax
Koy L. Billings	2008	2.24	Fire Tax
<b>Total</b>		<b>\$ 655.53</b>	Fiscal y-t-d - \$ 2,333.28

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**REBATES**  
**September 2008**

<b>NAME</b>	<b>YEAR</b>	<b>AMOUNT</b>	<b>REASON</b>
John Anderson	2008	123.69	Value Correction
Jane N. Baker	2008	36.22	Value Correction
Dennis J. Barham	2008	44.68	Listing Correction
John Barnes	2008	31.92	Value Correction
Baymor Holdings, LLC	2008	11,092.20	Value Correction
George T. Blackburn	2008	4,488.43	Value Correction
Rodney K. Brown	2008	40.62	Listing Correction
Ernestine Cannady	2008	251.72	Value Correction
Roger T. Castonguay	2008	39.90	Value Correction
Central Carolina Physical Therapy	2008	279.30	Value Correction
Marie & Raymond Coleman	2008	39.90	Value Correction

NAME	YEAR	AMOUNT	REASON
John Ashley Davis	2008	477.92	Value Correction
Melvin Denis	2008	21.57	Listing Correction
Henry T. Ellington, Jr.	2008	55.86	Value Correction
Howard & Cheryl Elman	2008	79.80	Value Correction
Fred Faragalla	2008	219.45	Value Correction
Jack & Debra Ferguson	2008	2,447.54	Value Correction
Charles & Mary Fitts	2008	51.87	Value Correction
Maurice E. Floyd	2006-08	157.30	Listing Correction
Alton G. Foster, Jr.	2008	54.18	Value Correction
Ashley L. Foster	2008	1,136.48	Listing Correction
			Did not own mobile home
David A. Foster	2008	54.58	Value Correction
Margaret H. Freeburg	2008	74.61	Value Correction
Granville Park Partners, LLC	2008	478.80	Listing Correction
Albert V. Green	2008	4.78	Value Correction
William C. Hillier, Sr.	2008	77.69	Listing Correction
Scott Leahy	2008	263.89	Value Correction
Phillip R. Lynch	2008	159.44	Value Correction
Stephon & Isabelle Marrow	2008	176.91	Value Correction
Thomas Marrow	2008	1,244.64	Value Correction
Roger Mitchell, Jr.	2008	95.76	Value Correction
Donald C. Neal	2008	119.70	Value Correction
John E. Norris	2008	119.70	Value Correction
Tony & Carl Odom	2008	878.35	Value Correction
Larry & Sandra Overby	2008	947.55	Value Correction
Jerry & Jo Ann Parrish	2008	38.54	Value Correction
Joseph Parrish	2008	473.53	Value Correction
Joseph & Hazel Parrish	2008	167.58	Listing Correction
William H. Parrish, Jr.	2008	47.88	Value Correction
Malcolm E. Pulley, Jr.	2008	50.27	Value Correction
Mark & Lynne Rohlfing	2008	1,185.18	Value Correction
Marc Rose	2008	10.57	Listing Correction
Steve A. Serjeant	2008	521.57	Listing Correction
Kevin W. Smith	2008	45.37	Listing Correction
Cheryl A. Taylor	2008	175.56	Value Correction
Wesley Thomas	2008	309.38	Value Correction
Keith & Wanda Williamson	2008	39.90	Listing Correction
Carolyn H. Woodlief	2008	315.84	Value Correction
Freddie A. Woodlief	2008	534.89	Value Correction
<b>Total</b>		<b>\$ 29,783.01</b>	Fiscal y-t-d - \$ 63,809.26

See on file monthly report, 911 Emergency Operations

See on file monthly report, Vance County ABC Board

See on file monthly report, Administrative Ambulance Charge-offs

See on file monthly report, Fire and Ambulance Service

See on file monthly report, Human Resources Department

See on file monthly report, Planning and Development Department

See on file monthly report, Tax Office

See on file monthly report, Veterans Service Office

## Finance Director's Report

*Sale of Surplus Property.* Finance Director Steve Stanton informed the Board that in order to sell 4 unneeded vehicles, the Board is required to declare them as surplus property, after which the staff will proceed to sell the vehicles at public auction. A horse trailer also needs to be declared as surplus. Mr. Stanton stated that he would like to place the vehicles on an internet public auction site, Gov. Deals. The horse trailer would be sold by a sealed bid process.

The following is a list of vehicles to be declared as surplus vehicles in order that they might be sold at public auction:

2001 Ford Crown Victoria - 2FAFP71W11X182673

2003 Ford Crown Victoria - 2FAFP71W73X104305

2000 Ford Crown Victoria - 2FAFP71W5YX212672

1998 GMC Pickup - 1GTCS1442WK513242

1 Horse Trailer

Motion was made by Commissioner Dan Brummitt to declare the four vehicles and horse trailer as surplus and allow the Finance Director to proceed with disposition of said items. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

## Committee Reports and Recommendations

*Human Resources Committee - Position Vacancies.* Argretta Johen, HR Director, requested the Board to allow filling the following position vacancies which have been endorsed by the Human Resources Committee:

### Jail

Detention Officer

### Fire Department

Firefighter EMT-B

### Social Services

Social Worker II

### Economic Development

Economic Development Director

Motion was made by Commissioner Eddie L. Wright to fill the position vacancies as requested. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

*General Government Committee - Request by City Regarding Leaf Disposal.* Mr. Ayscue stated that the County Recycling Station at the landfill is closed on Mondays. The Committee was

informed of a request from the City to have the County accept leaves on Monday mornings for approximately eight (8) weeks. The estimated cost for being open from 8:00 a.m. until 12:00 noon for eight weeks is \$691 plus the cost of a sign that signifies the temporary change in hours. Mr. Ayscue noted that the General Government Committee recommends that the County extend the hours of the Recycling Station at the Landfill from 8:00 a.m. until 12:00 noon on Mondays for the months of November and December as needed by the City of Henderson, with the City reimbursing the County for the full costs.

Motion was made by Commissioner A. Scott Hughes, seconded by Commissioner Dan Brummitt, vote unanimous, to approve the extension of landfill hours as recommended.

*General Government Committee - Historical Society Request.* Mr. Ayscue reported that a request has been received from the Historical Society for funding to design displays and relocate its materials to the History Room at the H. Leslie Perry Memorial Library. The request recommends that the Library, Historical Society, County, and City share the projected total costs of \$70,800 which would equal about \$17,700 for each of the four groups. Mr. Ayscue stated that the Committee supports consideration of the request during the budget process for the upcoming fiscal year.

The Board discussed the disposition of the building inasmuch as the proceeds from selling the building were to be used for this matter. Since the building has not yet been sold, Commissioner Dan Brummitt suggested that the Properties Committee meet regarding the disposition of this building along with the Armory and the Scott Parker Building. The Board agreed to this suggestion.

As far as the request from the Historical Society, the Board agreed to consider the request during the budget process for the coming fiscal year.

Commissioner Deborah F. Brown asked the County Manager to find out where the historical artifacts are currently being stored. He agreed to do so.

*General Government Committee - Joint Meeting with Legislative Delegation.* Mr. Ayscue stated that he recommended to the Committee that the County and City, through the Joint Intergovernmental Committee, develop legislative priorities for the upcoming long session of the NC General Assembly and then present them in January to the local legislative delegation. This is consistent with a successful strategy that has been used in years past. The Committee agreed to endorse this proposal.

Chairman Wright stated that the first step would be to develop priorities of the Board of Commissioners, merge them with the City's priorities, then present the priorities to the Legislative

Delegation. The Board agreed to this proposal.

Commissioner Terry E. Garrison suggested that the County and City also do the same with the Congressional Delegation.

*General Government Committee - Appointments to Joint Planning Board and Board of Adjustments.* Mr. Ayscue noted that the City has expressed a concern regarding vacancies on these two boards. In processing matters regarding the extra-territorial jurisdiction (ETJ), County appointments to these boards are essential in order to ensure timely responses to issues. The County has advertised and listed the vacancies on its website, which now total 2 for the Henderson Planning Board and 1 regular and 2 alternate slots on the Henderson Board of Adjustments, for a total of 5 vacancies. The Committee suggested that the County renew advertising and broaden its outreach efforts to attract qualified and interested candidates residing in the ETJ area.

Commissioner Terry E. Garrison stated that the County may need to look into compensating members serving on these committees.

Chairman Wright asked the County Manager to research what other counties are doing to recruit qualified candidates.

*General Government Committee - Budget Analysis.* Mr. Ayscue reported that the Committee received a revenue update from the Finance Director. At this point in the fiscal year, revenues are at or above budgeted levels. Based on very general information from other sources at the State level, Mr. Ayscue stated that he has proceeded to direct Department Heads to identify financial contingency plans for 2% and 4% budget reductions should there be a significant change in revenue trends. Further, there will be a more cautious approach in recommending filling of vacant positions in various categories. In addition to the Finance Director and County Manager doing so, the Committee intends to periodically monitor the budget situation to ensure ongoing financial soundness for the County.

*General Government Committee - Financial Arrangements for ABC Construction.* Mr. Ayscue noted that the ABC Board will soon be seeking financing arrangements for its new retail store. The County was approached as to any potential interest in the County financing the \$1.2 million project inasmuch as borrowing rates are higher currently than interest rates on investments. After discussion, the Committee decided that it is not in the best interest of the County to finance the project.

*General Government Committee - Red Flag.* The Committee was informed of a recent law which requires development of formal policies to discourage identity theft. Also referred to as “Red Flag,” the requirements were originally thought to apply in local government to those units with utility billing; however, in the past few days there has been a determination that any business, unit of government, etc. which extends credit must comply. Therefore, County Finance is working to develop the necessary compliance policies. Originally November 1, 2008, the deadline is now May 1, 2009.

*General Government Committee - Ortho Photography Project.* Mr. Ayscue stated that the NC Floodplain Mapping Program has made a 50% grant available to Vance County to update the County’s mapping system. The previous flyover was in 2004 and it is recommended that the imagery be updated about every three years. This is an opportunity to meet County mapping needs by capitalizing on the availability of grant funds. The total project is estimated to cost \$84,160 which would leave \$42,080 of local share. 911 Surcharge funds can be used for the local share, thus no additional local funds are necessary. In order to proceed, the County’s approval is needed. The Committee expressed its favor with the project but acknowledged that the Planning & Environmental Committee is the more appropriate committee to formulate a recommendation to the Board of Commissioners.

It was presented to the Planning and Environmental Committee this afternoon and both committees endorse this project.

Jordan McMillen, County Planner, presented a Memorandum of Agreement with the North Carolina Floodplain Mapping Program which will allow the County to use surcharge funds for the project.

Motion was made by Commissioner Dan Brummitt to approve the Memorandum of Agreement with the NC Floodplain Mapping Program, allowing the local share to come from 911 Surcharge funds. These funds will come from Contingency if they are not released by the State. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

*General Government Committee - Emergency Communications Grant (VIPER).* This item was addressed and approved earlier during this meeting.

*Planning and Environmental Committee.* The committee met this afternoon to discuss the Ortho Photography Project and revitalization of the economic development program by the County. A recommendation on the Ortho Photography Project was presented under the General Government

Committee Report.

*Public Safety Committee.* This committee met earlier this afternoon and agreed to the approval of the Emergency Communications Grant that was presented earlier during this meeting.

#### Pending Business

*County Water Project.* Mr. Ayscue reported that the County has received notice that Phase 1A has been funded by USDA, which includes a \$1,000,000 grant and a loan of up to \$5,627,000. There are still several conditions which must be met, on which the County is working. An additional \$1,000,000 application for grant funding has been submitted to the NC Rural Center. Funding decisions from the Rural Center are anticipated by December regarding a \$1,000,000 grant application. The County will also be making an application to the Golden Leaf Foundation for grant assistance as the opportunity develops. Work is being done to develop policies and guidelines for the water system.

*Filling of Key Position.* The County continues to advertise and interview for the Environmental Manager position.

*Warrenton Road Sewer Project.* Mr. Ayscue reported that the County has submitted the final application for State funding for this economic development project. Final approval for grant funds is expected in early December with construction work to begin in the spring.

#### County Manager's Report

*Closing of Scott Road.* Mr. Ayscue noted that in October, the Board of Commissioners approved a request from Mr. Gill Alligood, developer for a housing subdivision on Kerr Lake, to close Scott Road. One of the conditions by the County Commissioners was that one of the internal subdivision streets be named Scott Lane. Mr. Alligood has since proposed to name a park/pavilion area as Scott Park in lieu of Scott Lane. He discussed the matter with Commissioner Brown and a Scott family representative, who are in agreement with doing so. This change needs to be addressed by the Board so that it may be entered into the record accordingly.

The Board agreed to the change of naming a park/pavilion area as Scott Park in lieu of naming a road within the development Scott Lane.

*ADM Requests from Schools.* A request for further use of ADM (Public School Capital Building Fund) funds has been received from the Vance County Schools. The request is in the amount of \$71,310 and includes acoustical and fiberglass panels at Rollins and L.B. Yancey Elementary Schools, floor repairs at L.B. Yancey, asphalt repairs at various schools, and heating and

air conditioning repairs at Northern Vance High School. The Board of Education approved the application in its October 13 meeting.

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner A. Scott Hughes, vote unanimous, to approve the use of ADM funds in the amount of \$71,310 for various repairs and renovations at various schools as contained in the application and as previously approved by the Vance County Board of Education.

*Appointments.* The following positions were considered by the Board for appointment:

Vance County Animal Control Advisory Committee

Appoint Jennifer Sawyer to fill vacant position.

*No other applications received.*

Tourism Development Authority - three-year term

Two applications received to fill vacant position from Shirley Julian and Dwight Elam.

Motion was made by Commissioner Dan Brummitt to appoint Jennifer Sawyer to the Animal Control Advisory Committee to fill a vacant position. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

Motion was made by Commissioner Eddie L. Wright, seconded by Commissioner Terry E. Garrison, vote unanimous, to appoint Dwight Elam to the Tourism Development Authority to fill a vacant position.

As there was no further business, at 7:40 p.m., motion was made by Commissioner Deborah F. Brown, seconded by Commissioner J. Timothy Pegram, vote unanimous, that the meeting be adjourned.

Approved and signed December 1, 2008.

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Chairman