

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, November 2, 2009 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Dan Brummitt, Commissioners Eddie L. Wright, Deborah F. Brown, Terry E. Garrison, A. Scott Hughes, J. Timothy Pegram, and Danny W. Wright.

Absent: None.

Also present were County Manager Jerry L. Ayscue, Finance Director Steven C. Stanton, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Commissioner Terry E. Garrison gave the invocation.

The first item addressed was a resolution of appreciation for Fire Chief Danny E. Wilkerson. Mr. Ayscue explained that through an intergovernmental contract for services between the City and County, Chief Wilkerson served Vance County as its Fire & Ambulance Chief from April 1, 1999 until September 20, 2009. During that time, he provided the necessary professional leadership which allowed the County to improve and expand its fire and emergency medical services. Mr. Ayscue explained that it would be appropriate to adopt the resolution now and then present it to Chief Wilkerson when he arrives later during the meeting.

Motion was made by Commissioner Danny W. Wright, seconded by Commissioner A. Scott Hughes, vote unanimous, to approve the following resolution of appreciation for Chief Danny Wilkerson for over ten years of service to the citizens of Vance County as Chief of the Fire & Ambulance Department:

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R E S O L U T I O N
of
Appreciation
by the
Vance County Board of Commissioners
to
Fire Chief Danny E. Wilkerson

WHEREAS, the County of Vance contracted with the City of Henderson for supervisory support of fire and emergency medical services for over thirty years through September 2009; and

WHEREAS, Danny E. Wilkerson became the Assistant Henderson Fire Chief on July 7, 1988, and in that role provided technical assistance and worked closely with the Vance County Fire and Ambulance Department to ensure proper professional training and overall supervision of public safety staff; and

WHEREAS, on April 1, 1999, then-Assistant Chief Wilkerson was promoted to Henderson Fire Chief, simultaneously becoming Chief of the Vance County Fire & Ambulance Department and thus assuming an even greater role with the County; and

WHEREAS, during his many years of valuable service to Vance County, Chief Danny Wilkerson directed both fire and emergency medical services from basic levels of service delivery to a premier department comprised of highly proficient firefighters and paramedics with modern equipment, professional development and training, and state-of-the-art emergency communications; and

WHEREAS, Chief Danny Wilkerson has actively served with numerous County committees, boards, and initiatives, continuously working to promote fire prevention and overall public safety throughout the entire County.

NOW, THEREFORE BE IT RESOLVED THAT the Vance County Board of Commissioners does duly recognize and express its utmost appreciation to Chief Danny E. Wilkerson for his solid professional leadership and many long years of dedication and commitment to the people of Vance County in the provision of fire prevention services, fire protection, and emergency medical services.

This, the second day of November, 2009.

R. Dan Brummitt (signed)
R. Dan Brummitt, Chairman

Julie Reid, Council of Governments, appeared before the Board with a request to use CDBG funds in conjunction with other housing funding sources. She stated that the Council of Governments is currently utilizing funds from two grants - a North Carolina Housing Finance Agency Single Family Rehabilitation (NCHFA) grant and a Scattered Site Single Family Rehabilitation grant. She explained that there are times with both grants where funds available for an individual house are not enough. Currently, there is a home funded by the NCHFA program. To complete the proper rehabilitation to this house, an additional amount of \$12,900 is needed. Ms. Reid requested the use of CDBG funds to cover this amount and explained that CDBG funds may be used to leverage other funding sources. She also requested approval to explore the use of all resources to improve the housing stock for the benefit of Vance County residents.

Commissioner Deborah F. Brown asked who is responsible for the accounting when multiple funding sources are utilized. Ms. Reid responded that CDBG funds are spent through the County Finance Office and NCHFA funds are spent through the Council of Governments. Funds are not co-mingled, they are kept separate.

After further discussion, motion was made by Commissioner Danny W. Wright to transfer \$12,900 from CDBG funds to be used in conjunction with NCHFA funds in order to complete this

project. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Consent agenda items were addressed next. Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Eddie L. Wright, vote unanimous, that the following consent agenda items be approved as presented: Budget Amendments #9 and #10, October 2009 Refunds, September 2009 Rebates, October 2009 Ambulance Charge-Offs in the amount of \$8,415.97, October 2009 Monthly Reports received and filed, and the minutes of the October 5, 2009 regular meeting and the October 20, 2009 special meeting.

Commissioner Deborah F. Brown requested that Chief Harold Henrich be placed on next month's agenda in order to review his department's new monthly report.

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**Budget Amendment #9
General Fund**

**Fund 10 -
DSS**

Expenditures	Code	Increase	Decrease
Salaries and Wages	10-610-500001		19,550.00
FICA	10-610-500005		1,495.00
Retirement	10-610-500007		962.00
Expenditures		Increase	Decrease
Contracted Services	10-610-500045	22,007.00	
Totals		\$ 22,007.00	\$ 27,007.00

Purpose: To transfer amounts to cover salaries paid to contract workers of Van Guard temporary services from salaries and wages.

Authorization: Vance County Board of Commissioners
November 2, 2009

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**Budget Amendment #10
General Fund**

**Fund 10 -
Fire and Ambulance**

Revenues	Code	Increase	Increase
Transfer from Fire Tax	10-397-439743	20,000.00	
Expenditures		Increase	Increase

Capital Outlay	10-530-500074	10,000.00
Non-Capitalized Assets	10-530-500085	10,000.00
Totals		\$ 20,000.00

Purpose: To record transfer from fire tax fund for annual capital outlay for Golden Belt Fire Department.

Authorization: Vance County Board of Commissioners
November 2, 2009

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REFUNDS
October 2009

Name	Year	Amount	Reason
Linda C. Stevenson	2008	30.54	Vehicle Tax
Lawrence Twigg	2008	9.90	Vehicle Tax
Takia Richardson	2007	2.10	Vehicle Tax
Doris Newton	2009	106.60	Vehicle Tax
Barbara Gabriel	2009	29.46	Vehicle Tax
Marty J. Ayscue	2008	36.25	Vehicle Tax
Juan A. Soto	2008	56.76	Vehicle Tax
Cheryl A. Wolgemouth	2009	108.16	Vehicle Tax
Mark J. Acri	2009	55.85	Vehicle Tax
Daniel J. Ramsey	2009	7.76	Vehicle Tax
Oveida E. Mayo	2009	11.52	Vehicle Tax
Nancy Ayscue	2008	7.92	Vehicle Tax
Jean Fogg	2008	3.48	Vehicle Tax
John L. Capps, Jr.	2008	14.55	Vehicle Tax
Jose M. Hernandez	2008	6.18	Vehicle Tax
AJR Petroleum, LLC	2008	52.08	Vehicle Tax
Brenda McKnight	2009	102.50	Solid Waste Household Fee
Linda Stevenson	2008	.99	Fire Tax
Lawrence Twigg	2008	.36	Fire Tax
Takia Richardson	2007	.07	Fire Tax
Brenda McKnight	2009	1.94	Fire Tax
Barbara Gabriel	2009	.96	Fire Tax
Marty J. Ayscue	2008	1.20	Fire Tax
Juan A. Soto	2008	1.85	Fire Tax
Mark J. Acri	2009	1.80	Fire Tax
Daniel J. Ramsey	2009	.24	Fire Tax
John L. Capps, Jr.	2008	.50	Fire Tax
Jose M. Hernandez	2008	.18	Fire Tax
Total		\$ 651.70	Fiscal y-t-d - \$ 1,727.96

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REBATES
September 2009

NAME	YEAR	AMOUNT	REASON
Ruth H. Allen	2009	.78	Value Correction
Gary & Susan Bowman	2009	36.25	Listing Correction
Debra Brown	2004-09	1,448.67	Listing Correction Mobile Home Sold in 2003

NAME	YEAR	AMOUNT	REASON
Annie R. Cheek Heirs	2008-09	877.13	Billing Correction
Eric & Jasmine Cheek	2008-09	357.24	Value Correction
James & Vera Christian	2009	525.66	Value Correction
Coinmach Corp.	2009	51.34	Value Correction
William B. Cox	2009	44.31	Listing Correction
Den-Mark Construction, Inc.	2009	2,343.97	Value Correction
			House on Wrong Lot
Danny & Rebecca Duke	2009	104.79	Value Correction
Faith to Freedom Project	2009	83.60	Listing Correction
John J. Filicky, Jr.	2009	584.94	Value Correction
Ricky & Belden George	2009	84.46	Listing Correction
Susan W. Gill	2009	445.04	Value Correction
Tochina Hargrove	1999-2001	497.89	Listing Correction
Vivian Hargrove	2009	61.31	Value Correction
Guy M. Harrigan	2009	56.89	Value Correction
Yolanda T. Haynes	2008	80.80	Billing Correction
Rosa W. Henderson	2009	55.60	Value Correction
Anthony N. Hughes	2009	23.81	Listing Correction
Hunt Investments, LLC	2009	277.46	Value Correction
John Knight	2009	46.93	Listing Correction
Bonnie J. Lane	2000-01	33.68	Listing Correction
Felcie Y. Lewis	2004-09	375.86	Value Correction
Russell Lewis	2009	107.55	Listing Correction
Brenda K. McKnight	2009	127.06	Listing Correction
Steven Migdon	2009	67.69	Listing Correction
Terry & Lisa Perkinson	2009	35.66	Listing Correction
Cecil B. Roberts, Jr.	2009	195.50	Billing Correction
Kevin W. Smith	2009	44.46	Listing Correction
Daniel S. Tillotson	2009	39.48	Listing Correction
Vance Co. Habitat for Human.	2009	288.32	Value Correction
Wayne Vaughn	2009	106.68	Listing Correction
Mary W. Wade	2009	1,336.36	Listing Correction
			House Transferred
George Williams	1999-2003	3,552.34	Taxes Lost in Foreclosure
Willis Enterprises, Inc.	2009	10.24	Value Correction
Ray & Crystal Wimbush	2003	479.16	Listing Correction
Barbara Woodlief Heirs	2009	58.65	Value Correction
Total		\$ 14,947.56	Fiscal y-t-d - \$ 52,520.74

See on file monthly report, 911 Emergency Operations
 See on file monthly report, Administrative Ambulance Charge-offs
 See on file monthly report, Department of Social Services
 See on file monthly report, Fire and Ambulance Service
 See on file monthly report, Public Health Department
 See on file monthly report, Tax Office
 See on file monthly report, Veterans Service Office

Finance Director Steven C. Stanton explained that he received a request from 911 late Friday afternoon to proceed with utilizing funding from two grants. He requested approval of the following Budget Amendment #11:

**Budget Amendment #11
General Fund**

**Fund 10 -
911**

Revenues	Code	Increase	Increase
Homeland Security Grant 2008	10-380-438044	8,490.00	
Homeland Security Grant 2009	10-380-438045	9,901.00	
Expenditures		Increase	Increase
Homeland Security Grant 2008	10-621-500124		8,490.00
Homeland Security Exercise Grant 2009	10-621-500120		9,901.00
Totals		\$ 18,391.00	\$ 18,391.00

Purpose: The 2008 grant will be used for two Panasonic Toughbooks laptop computers that will be used for training. The 2009 grant will be used for hazardous materials training support. The training will cover all responder personnel to include Maria Parham Medical Center personnel.

Authorization: Vance County Board of Commissioners
November 2, 2009

Motion was made by Commissioner A. Scott Hughes to approve Budget Amendment #11 as presented. This motion was seconded by Commissioner Danny W. Wright and unanimously approved.

Finance Director's Report

Sale of Surplus Personal Property. Finance Director Steven C. Stanton requested the Board to declare eight Ferno Model 30 ambulance stretchers with mattresses and six Ferno Model 35A V8 ambulance stretchers with mattresses as surplus property in order to be sold.

Motion was made by Commissioner Eddie L. Wright to declare the 14 stretchers and mattresses as surplus and allow the Finance Director to sell said property. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

Committee Reports and Recommendations

Human Resources Committee - Position Vacancies. Argretta Johen, HR Director, requested the Board to allow filling the following position vacancies which have been endorsed by the Human Resources Committee:

Sheriff's Office
Deputy Specialist

Department of Social Services
Social Worker II

Jail
Detention Officer - three positions

Tax Office
Property Records Supervisor

Fire and Ambulance
Fire Engineer

Motion was made by Commissioner A. Scott Hughes to fill the position vacancies as requested. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Ms. Johen stated that the Department of Social Services has requested to unfreeze and fill two positions that were previously frozen. Those positions are a Child Support Agent II and a Social Worker I. Social Services is also requesting to fill a Social Worker IAT position that was vacant at the beginning of the budget year when only public safety positions were allowed to be filled. Ms. Johen stated that the Human Resources Committee endorses these requests.

Motion was made by Commissioner Eddie L. Wright to unfreeze the Child Support Agent II and Social Worker I positions, allow these positions to be filled, and allow the Social Worker IAT position to be filled as well. This motion was seconded by Commissioner Terry E. Garrison and unanimously approved.

Chairman Brummitt stated that, per the Human Resources Committee's request, the Human Resources Department's monthly report was included with the Committee Reports and Recommendations instead of the consent agenda; therefore, it is necessary to formally approve the report.

Motion was made by Commissioner Deborah F. Brown to receive and file the Human Resources Department's monthly report as presented. This motion was seconded by Commissioner Danny W. Wright.

Commissioner Brown stated that the Human Resources Committee had also requested additional information to be included in the monthly report regarding racial breakdown of employees. This information was distributed to the commissioners and Commissioner Brown asked

them to review the information and let the County Manager or the HR Director know if they would like any additional information to be included in the report.

Vote on the motion to receive and file the Human Resources monthly report was unanimous.

At this time, the Board recognized Chief Danny E. Wilkerson and his family and asked them to come forward. On behalf of the Board, Chairman Brummitt read aloud and presented the resolution of appreciation to Chief Wilkerson that was approved earlier during this meeting.

Chief Wilkerson stated that he has enjoyed working with the County and thanked the Board for its support over the years. County Fire and Ambulance Department personnel were present, and each one expressed their support to Chief Wilkerson with a handshake.

Pending Business

County Water Project. Mr. Ayscue stated that revisions have been made to the user agreement and letter which are being printed for mailing to potential users in Phase 1A. Discussions continue with the City of Henderson for purchase of water and for operation and maintenance. USDA Rural Development is currently working on funding for Phases 2A and 2B. A grant application has been submitted to the NC Rural Center for additional funding for Phases 2A and 2B. After an extensive planning and review process, the Golden LEAF Foundation has cleared the way for an application to be submitted for funding for additional fire hydrants as part of the \$2 million that has been designated for Vance County.

Chairman Brummitt addressed the matter of allowing Kittrell Water Association to proceed with Phase 1B of the County's water project. If a revision of the water district occurs, the Water District Board would need to convene and hold a public hearing. Chairman Brummitt stated that the Kittrell Water Association Board met last week and they are committed to continuing with the project, but before USDA will accept their grant application, the County must release Phase 1B from the water district.

County Attorney Jonathan S. Care stated that it is his understanding that the act of revising the water district map is not required in order for Kittrell Water Association to move forward and apply for grant funding for Phase 1B. The Water District Board needs to withdraw its grant application for Phase 1B once it gets formal notification from the Kittrell Water Association of its intent of operating Phase 1B. Regarding required public hearings, they are not necessary if district lines are not changed. He further stated that water project matters may not be acted upon during this meeting because proper public notice must be given in order for the Water District Board to convene.

The Board, by consensus, agreed to the concept of allowing Kittrell Water Association to move forward with Phase 1B of the water project.

Warrenton Road Sewer Project. Mr. Ayscue reported that easements have been completed and a pre-construction conference was conducted on October 29. Construction is slated to begin on November 16. Close coordination with the businesses, NC DOT, Progress Energy, the City of Henderson, Public Service Gas, the engineer, and the contractor is essential in this project. The work is anticipated to be completed within 120 days once construction begins.

Building Reuse Project. Mr. Ayscue stated that the County was awarded a \$25,000 pre-development grant from the NC Rural Economic Development Center with a local match of \$4,000. The grant is designed to study the former Vance Manor building and develop a building use plan. The environmental site assessment is now completed and other work is in progress. Community meetings to identify potential building uses are being planned. It is anticipated that the work will be completed within 60 - 90 days.

Efficiency Study. Mr. Ayscue reported that a Request for Proposals is being developed for the purpose of conducting an operational efficiency review. A list of potential vendors is being developed. Administrative and financial matters of this nature typically come under the purview of the General Government Committee; thus, the County Manager and Finance Director will work through the committee in developing the specifications for the efficiency study unless directed otherwise. This is an item that could be addressed by the Board at the November 12th planning retreat.

Technology Study. Mr. Ayscue stated that as with the efficiency study, a Request for Proposals is currently being developed to study the technology needs of the County. The General Government Committee will be utilized in providing guidance for developing bid specifications. A list of potential vendors is being established.

County Manager's Report

Extended Hours at Recycling Station. Mr. Ayscue explained that the City of Henderson has again requested that the County recycling station be open on Monday mornings from November 2009 through January 18, 2010 during peak leaf season. The site is normally closed on Mondays. In order to be open, the County will have to pay overtime for one staff person for four hours each week. The cost to be open each Monday morning is \$93.40 and the City will be invoiced accordingly.

Motion was made by Commissioner A. Scott Hughes to approve the temporary opening of the County Recycling Station on Monday mornings from November 2009 through January 18, 2010, with the City of Henderson paying the staffing costs. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

Chairman Brummitt stated that there had been some discussions regarding changing the opening hours of the convenience sites on Sundays from 12:00 noon to 1:00 p.m. This would allow Waste Industries employees to attend church services.

Motion was made by Commissioner Eddie L. Wright to change the Sunday opening hours of the manned convenience sites to 1:00 p.m. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Lawrence Professorship at School of Government. Mr. Ayscue explained that the UNC School of Government is requesting that Boards of County Commissioners assist in funding the new David M. Lawrence Distinguished Professorship as a means of honoring David Lawrence's forty plus years of service to local governments. He has been the consummate advisor to elected and appointed officials and has authored many of the current local government laws as adopted by the NC General Assembly. He has been a significant help to many Vance County officials and employees over the years. One funding strategy is \$1,000 for each decade that David served, to be remitted over four fiscal years. Mr. Ayscue recommended donating \$4,000 over a four-year period to the UNC School of Government's David M. Lawrence Distinguished Professorship and to begin by appropriating \$1,000 from the Contingency for the first year.

The Board discussed this matter and decided that it would not be appropriate to donate funds at this time, considering that departmental budgets were reduced this year, employees were not given any salary adjustments, and the overall condition of the current economy.

Motion was made by Commissioner A. Scott Hughes to defer this matter to budget deliberations next spring. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Firemen's Relief Fund Appointments. Mr. Ayscue stated that Kerr Lake VFD needs to have Mark Minish and Rick Seekins appointed to its Firemen's Relief Fund Board.

Motion was made by Commissioner Danny W. Wright, seconded by Commissioner A. Scott Hughes, vote unanimous, to appoint Mark Minish and Rick Seekins to the Kerr Lake Firemen's Relief Fund Board.

Miscellaneous

Appointments. The following appointments were presented to the Board for approval.

Vance County Appearance Commission - three year term

Appoint Robert Gabriel to fill vacant position.

No other applications received.

Watershed Advisory Board - three year term

Appoint Lisa Furlow and Phyllis Stainback to fill vacant positions.

No other applications received.

Motion was made by Commissioner A. Scott Hughes to approve the appointments as presented. This motion was seconded by Commissioner Danny W. Wright and unanimously approved.

Chairman Brummitt then addressed the first item on tonight's agenda. Mr. Charles Powell, Corbitt Preservation Association, was scheduled for 6:00 p.m., but was unable to appear before the Board. He had submitted a request seeking the Board's endorsement of the 100th Anniversary Event honoring the Corbitt truck to be held in Henderson on May 1, 2010. He also requested assistance to obtain state and federal recognition for the event.

Motion was made by Commissioner Deborah F. Brown to direct the staff to prepare a letter of endorsement of the 100th Anniversary Event and assist Mr. Powell in obtaining state and federal endorsements as well. This motion was seconded by Commissioner Danny W. Wright and unanimously approved.

At this time, Commissioner Terry E. Garrison recognized Ms. Carolyn Silver, DSS Board Chair. Ms. Silver thanked the Board for its support over the years, and stated that she looks forward to continued support in the years to come.

Commissioner Garrison also recognized Ms. Tina Hunter as being present and stated that she is interested in learning about local government.

As there was no further business, at 7:10 p.m. motion was made by Commissioner Danny W. Wright, seconded by Commissioner Eddie L. Wright, vote unanimous, that the meeting be adjourned.

Approved and signed December 7, 2009.

Chairman